

REVENUE MEMORANDUM ORDER No. 87-98 issued December 7, 1998 prescribes the policies and procedures for the preparation and submission of the 1999 Work Plan of Activities for the implementation of BIR Programs. The Order also prescribes and provides the details of the Programs of the Bureau by indicating the minimum target, the key activities with the corresponding performance indicators for 1999 as well as the office(s) to implement and monitor each key activity. There are 30 programs prescribed for implementation in 1999, namely: 1) Industry Audit Program; 2) Intelligence and Tax Fraud Program; 3) Excise Tax Audit Program; 4) Excise Tax Enhancement Program; 5) Self-Assessment Program; 6) Delinquent Accounts Program; 7) Selective Audit Program; 8) Office Audit Program; 9) Taxpayer Record Update Program; 10) Taxpayer Service Program; 11) Taxpayer Education and Information Program; 12) Forms Monitoring Program; 13) Rulings Preparation Program; 14) Protested Cases Program; 15) Internal Audit Program; 16) Personnel Integrity and Inquiry Program; 17) Cost Reduction Program; 18) Oplan Linis-Libro Program; 19) Recruitment Program; 20) Training and Formation Program; 21) Bank Information Monitoring Program; 22) ITS Roll-Out Program; 23) Returns and Payment Processing Enhancement Program; 24) Y2K Program; 25) Office Automation Program; 26) Reportorial Requirements Program; 27) Procedures Formulation and Monitoring Program; 28) Change Management Program; 29) Collection Enhancement Program; and 30) Support to Operations Program. The key activities prescribed per Program and the corresponding performance indicators will be the basis in the preparation of the 1999 Work Plan of Activities by BIR offices.