



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

Quezon City

January 27, 2020

REVENUE MEMORANDUM CIRCULAR No. 8-2020

SUBJECT : Lost Several Triplicate Copies of Used/Issued BIR Form No. 0402 – Authority to Cancel Assessment

TO : All Internal Revenue Officials, Employees and Others Concerned

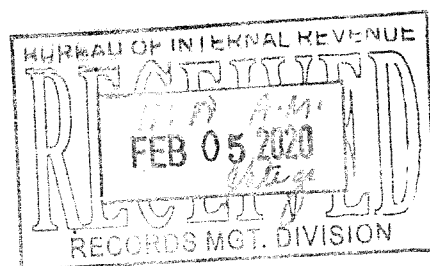
Notice is hereby given of the loss of several triplicate copies of used/issued BIR Form No. 0402 – Authority to Cancel Assessment, bearing the following serial numbers:

Serial Number	Quantity
ACA200900026029-ACA200900026043	15 triplicate copies
ACA200900026136-ACA200900026138	3 triplicate copies
ACA200900026140-ACA200900026168	29 triplicate copies
ACA200900026594-ACA200900026596	3 triplicate copies
ACA200900026599-ACA200900026611	13 triplicate copies
ACA200900026624-ACA200900026650	27 triplicate copies
ACA200900026652-ACA200900026672	21 triplicate copies
ACA200900026674-ACA200900026680	7 triplicate copies

The abovementioned forms were reported as lost by Ms. Bethuel Ann Q. Guran, Revenue Officer II, Collection Performance Monitoring Division, previously assigned at Accounts Receivable Monitoring Division. Consequently, all official transactions involving the use of the lost triplicate copies of the issued Authority to Cancel Assessment should be verified if found.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

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Celia C. King
CELIA C. KING
Deputy Commissioner
Resource Management Group

