



Bangko Sentral ng Pilipinas

OFFICE OF THE GOVERNOR

Circular No. 633
Series of 2008

Subject: Amendments to the Semestral Report of Selected Branch Accounts

Pursuant to Monetary Board Resolution No. 1487 dated 13 November 2008, the first footnote in the "Semestral Report of Selected Branch Accounts", issued under Circular No. 613 dated 18 June 2008, shall now read, as follows:

"Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch, shall be consolidated with the head office or the concerned branch."

The revised template is attached as Annex A.

This Circular shall take effect fifteen (15) calendar days following its publication either in the Official Gazette or in a newspaper of general circulation.

FOR THE MONETARY BOARD:


AMANDO M. TETANGCO, JR.
Governor

28 November 2008

PANANALAPING MATATAG, BANSANG PANATAG

Category:

Category A-3

Deadline:

20 banking days after
end of reference
semester

Submission:

cc: Mail - SDC

FOR ALL BANKS

Name of Bank		Code
Address		

Semestral Report of Selected Branch Accounts

As of	Semester-End)
-------	---------------

REPUBLIC OF THE PHILIPPINES)

_____) S.S.

I solemnly swear that all matters set forth in this report are true and correct, to the best of my knowledge and belief.

(Signature of Officer/Alternate)

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____, 20 __, affiant exhibiting to me his
Community Tax Certificate No. _____ issued at _____
on _____ 20 ____.

Notary Public

Until December 31, 200 _____

PTR No. _____

Place _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Selected Balance Sheet Accounts

Name of Bank _____ Bank Code _____

Date _____

Location of Branches ¹⁾		Seq. No.	Financial Assets						Non-Financial Assets		
Name of Banking Office	Address		FA Held-for-Trading	FA Designated at FV Through Profit or Loss	FA ²⁾ Available for Sale	FA ²⁾ Held to Maturity	Unquoted Debt Securities Classified as Loans ²⁾	Investments in Non-Marketable Equity Securities ²⁾	Loans & Receivables ²⁾	Real and Other Properties Acquired ²⁾	Due from Head Office/ Branches/ Agencies
NCR											
Sub-total											
Luzon											
Sub-total											
Visayas											
Sub-total											
Mindanao											
Sub-total											
Foreign Branch Office											
Sub-total - Foreign											
Total											

¹⁾ Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch, shall be consolidated with the head office or the concerned branch.²⁾ Net of allowance for credit losses³⁾ Net of accumulated depreciation and/or allowance for losses

Selected Balance Sheet and Income Statement Accounts

Name of Bank _____ Bank Code _____

Date _____

Location of Branches ¹⁾		Branch Code	Seq. No.	Balance Sheet Accounts			Income Statement Accounts								
Name of Banking Office	Address			Liabilities			Total Equity	Net Interest Income			Non-Interest Income	Non-Interest Expense	Losses/ Recoveries on FA	Net Profit or Loss	
				Deposit Liabilities	Due to Head Office/ Branches/ Agencies	Total Liabilities		Interest Income	Interest Expense	Provision for Losses on Accrued Interest Income on FA					
NCR															
Sub-total															
Luzon															
Sub-total															
Visayas															
Sub-total															
Mindanao															
Sub-total															
Total - Domestic															
Foreign Branch Office															
Sub-total - Foreign															
Total															

¹⁾ Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch, shall be consolidated with the head office or the concerned branch.

Aging of Loans and Receivables - Others

Name of Bank _____ Bank Code _____

Date _____

Location of Branches ¹⁾		Branch Code	Seq. No.	Loans and Receivables - Others, Gross				Allowance for Credit Losses	Loans and Receivables - Others, net	Breakdown of Loans as to Borrower Type and Security		
Name of Banking Office	Address			Current	Past Due But Not Yet Non-Performing	Past Due and Already Non-Performing	Items in Litigation	Total		Secured	Unsecured	Non-DOSRI
NCR												
Sub-total												
Luzon												
Sub-total												
Visayas												
Sub-total												
Mindanao												
Sub-total												
Total - Domestic												
Foreign Branch Office												
Sub-total - Foreign												
Total												

¹⁾ Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch, shall be consolidated with the head office or the concerned branch.

[illegible]

Address

Date _____

[illegible]

¹: Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch shall be consolidated with the head office or the concerned branch.

Bank Loans-to-Deposits Ratio

Name of Bank _____ Bank Code _____

Date _____

Island Grouping Regions	Luzon					Visayas			Mindanao					Total			
	NCR	CAR	I	II	III	IV-A	IV-B	V	VI	VII	VIII	IX	X		XI	XII	ARMM
A. Loan Portfolio, Gross																	
A.1 Allowance for Credit Losses																	
B. Loan Portfolio, Net																	
C. Deposit Liabilities																	
C.1 Demand Deposits																	
C.2 Savings Deposits																	
C.3 Time Deposits																	
C.4 NOW Accounts																	
C.5 LTNCDS																	
D Total Deposit Liabilities																	
E. Loans to Deposits Ratio																	
E.1 LDR, at gross loans (A/D.)																	
E.2 LDR, at net loans (B/D.)																	

Instructions:

1. Loan Portfolio shall refer to loans which have been extended to end-users located in the reported region. It shall exclude "Loans to BSP", "Interbank Loans Receivable" and loans granted by a banks FCDUEFCDU.
2. Deposit Liabilities shall refer to deposits generated in the reported region. It shall exclude FCDUEFCDU deposits.
3. Total Loan Portfolio should be equal to total "Loans and Receivables-Others" in the solo balance sheet of the regular banking unit of the FRP.
4. Total Deposit Liabilities should be equal to total "Deposit Liabilities" in the solo balance sheet of the regular banking unit of the FRP.
5. Regional groupings shall follow the guidelines of the Philippine Standard Geographic Code.

Reconciling Items Outstanding for More than Six (6) Months on the Due From/Due To Head Office, Branches and Agencies Account

Name of Bank _____ Bank Code _____

Date _____

Location of Branches ¹¹		Branch Code	Seq. No.	Account Title	Amount	Reason/Explanation
Name of Banking Office	Address					
NCR						
Sub-total						
Luzon						
Sub-total						
Visayas						
Sub-total						
Mindanao						
Sub-total						
Total - Domestic						
Foreign Branch Office						
Sub-total - Foreign						
Total						

¹¹ Account balances of extension offices/other banking offices which report and are organizationally and administratively attached to a head office or a branch, shall be consolidated with the head office or the concerned branch.