



Bringing In Revenues
for Nation-Building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



March 4, 2026

REVENUE DELEGATION AUTHORITY ORDER NO. 009-2026

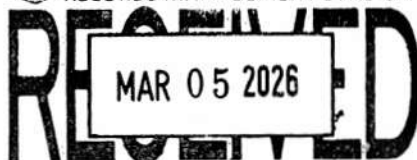
In view of the retirement of **RODEL S. BUENAOBRA** as Regional Director of Revenue Region (RR) No. 7A – Quezon City, and in order not to disrupt the operations of the region, as the exigencies of the service so require, **CYNTHIA Y. LOBO**, OIC-Assistant Regional Director (OIC-ARD), RR No. 7A, is hereby authorized to sign the following documents:

1. Letter of Authority;
2. Mission Order;
3. Preliminary Assessment Notice (PAN);
4. Final Assessment Notice (FAN)/ Formal Letter of Demand (FLD);
5. Final Decision of Disputed Assessment (FDDA);
6. Authority to Issue Refund;
7. Subpoena Duces Tecum;
8. Certificate of Tax Exemption of Cooperatives;
9. Referral Letter of Criminal Complaints;
10. Lifting of Warrants and Notices (Notice of Tax Lien, Notice of Levy, Notice of Encumbrance);
11. Tax Clearance other than for bidding purposes;
12. Authority to Cancel Assessment ;
13. Purchase Order / Job Order for Procurement / Bid Documents; and
14. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region.

OIC-ARD **CYNTHIA Y. LOBO** is also authorized to perform other act/s as may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect immediately and shall be automatically revoked upon the designation of a new Regional Director.

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION



ADMIN UNIT - 1
BY: f TIME: 9:48AM




CHARLITO MARTIN R. MENDOZA
Commissioner of Internal Revenue