

REVENUE MEMORANDUM ORDER NO. 13-2000 issued May 2, 2000 prescribes the use of the Business Capability Release Design Packets and Building an ITS-Ready Organization Manual as the main reference materials relative to the rollout of the different business capabilities and implementation of ITS. The Business Capability Release Design Packets contain the release approach, release containment and release implementation of the different business capabilities at target rollout sites. The Building an ITS-Ready Organization Manual, on the other hand, contains the guidelines and procedures in ensuring the successful implementation of ITS in identified BIR organization units. These reference materials shall be updated by the Information Planning and Quality Service - Rollout Assistance Unit (IPQS-RAU) when necessary, in coordination with the System Owners.