



Bringing In Revenues
for Nation-Building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



November 17, 2025

REVENUE DELEGATION AUTHORITY ORDER NO. 085 - 2025

In view of the approved leave of **MARLON M. MENDOZA, OIC-Regional Director (RD), Revenue Region No. 1, Ilocos Region from December 22, 2025 to December 29, 2025**, and in order not to disrupt the operation of RR No. 1, as the exigencies of the service so require, the following documents shall be signed by **Ms. GRACE EVELYN A. LACERNA, OIC-Assistant Regional Director**:

1. Preliminary Assessment Notice (PAN);
2. Final Assessment Notice/Formal Letter of Demand (FAN/FLD);
3. Final Decision on Disputed Assessment (FDDA);
4. Certificate of Tax Exemption of Cooperatives;
5. Referral Letter for Criminal Complaints;
6. Lifting of Warrants and Notices (NTL, NOL, NOE)
7. Tax Clearance other than bidding purposes;
8. Purchase Order/Job Order and other Procurement/Bid Documents;
9. Regional Revenue Special Orders (RRSOs); and
10. Referral Slips

OIC-ARD Grace Evelyn A. Lacerna is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection on internal revenue taxes.

This Order shall take effect on December 22, 2025 and shall be automatically revoked upon the return of **OIC-Regional Director Marlon M. Mendoza** for official duty.




CHARLITO MARTIN R. MENDOZA
Commissioner of Internal Revenue