



Bringing In Revenues
for Nation-building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



BAGONG PILIPINAS

December 1, 2025

089-2025

REVENUE DELEGATION AUTHORITY ORDER NO. _____

In view of the approved leave of **MS. CHRISTINE JULIET R. CHUA**, Regional Director (RD), Revenue Region No. 12 – Negros Island Region from **December 20, 2025 to January 10, 2026**, and in order not to disrupt the operations of **RR No. 12**, as the exigencies of the service so require, the following documents shall be signed by **MS. AMELIA A. MOLINOS**, Chief, Assessment Division, Revenue Region No. 12 – Negros Island Region:

1. Preliminary Assessment Notice (PAN);
2. Final Assessment Notice/Formal Letter of Demand (FAN/FLD);
3. Final Decision on Disputed Assessment (FDDA);
4. Authority to Issue Refund;
5. Subpoena Duces Tecum;
6. Certificate of Tax Exemption of Cooperatives;
7. Referral Letter for Criminal Complaints;
8. Lifting of Warrants and Notices (NTL, NOL, NOE);
9. Tax Clearance other than for bidding purposes;
10. Authority to Cancel Assessment (ATCA) for purposes of availment of tax amnesty;
11. Purchase Order/Job Order and other Procurement/Bid Documents;
12. Accreditation of Tax Agents/Tax Practitioners;
13. Application to use loose leaf books of accounts;
14. Regular reports from the Administrative and Human Resource Management Division and Finance Division;
15. Daily Time Records /Application for Leave of Absences of personnel at the Office of the Regional and Assistant Regional Director;
16. Requisitions and Issue Slip, Purchase Request, and other administrative documents;
17. Disbursement Vouchers and Checks; and
18. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region.

Ms. Amelia A. Molinos is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

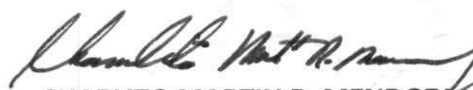
This Order shall take effect on **December 20, 2025** and shall be automatically revoked upon the return of **Regional Director Christine Juliet R. Chua** for official duty.

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION

RECEIVED
DEC 26 2025

ADMIN UNIT - 1
BY: _____ TIME: 3:58 pm




CHARLITO MARTIN R. MENDOZA
Commissioner of Internal Revenue