



BANGKO SENTRAL NG PILIPINAS

MEMORANDUM NO. M-2021-051

OFFICE OF THE DEPUTY GOVERNOR FINANCIAL SUPERVISION SECTOR

To : **ALL NON-BANKS WITH QUASI-BANKING
FUNCTIONS (NBQBs)**

Subject : **Submission of Consolidated Report on Required
and Available Reserves (CRRAR) through the BSP
Financial Portal (FI Portal)**

Pursuant to the on-going initiatives of maximizing available Information Technology infrastructure, the following guidelines shall be observed relative to the submission of CRRAR for NBQBs through the BSP FI Portal:

1. The BSP FI Portal can be accessed at <https://fiportal.bsp.gov.ph> using compatible version of web browsers.¹ Attached as Annex A is the BSP FI Portal Manual for guidance in navigating the portal.
2. The implementation of the FI Portal will entail a parallel run period to be followed by live submission. The parallel run will cover reference weeks ending 07 October and 14 October 2021. The live submission will commence on reference week ending 21 October 2021.
3. Beginning reference week ending 07 October 2021, entities shall use the CRRAR Data Entry Template (DET),² which can be downloaded from www.bsp.gov.ph/SES/reporting_templates or may be directly requested from BSP-Department of Supervisory Analytics through BSPFIportal@bsp.gov.ph, using the following prescribed subject format -- [REQUEST] CRRAR Template.

¹ At least Chrome 51/Win7, Firefox 31.3.0 ESR/Win7, Firefox 46/Win 7, Internet Explorer 11/Win 7, Edge 13/Win 10

² The DET was updated in accordance with the provisions of Circular No. 1061 dated 25 November 2019 on the Amendment to the Definition of a Deposit Substitute

4. During the parallel run, e-mail submissions using the same CRRAR template shall continue to be considered as the official submission of the entity. Upon live implementation, the submission to the FI Portal shall be considered official thus e-mail submissions shall be discontinued. Amendments to reports that are due prior to and during the parallel run shall still be submitted through e-mail.
5. A maximum of two (2) e-mail addresses shall be allowed to access the BSP FI Portal among the officially registered e-mail address/es of authorized officers of the entity pursuant to BSP Memorandum No. M-2017-028 dated 11 September 2017. The said accounts must register for Two Factor Authentication (2FA) following the User Guide for 2FA registration which is attached as Annex B.
6. Entities will be advised accordingly on the actions they need to take, if any, in cases of temporary inability to access the BSP FI Portal due to periodic maintenance, unscheduled downtime and other similar situations.

For compliance.

 Digitally signed by
Chuchi G. Fonacier
Date: 2021.09.23
21:23:15 +08'00'

CHUCHI G. FONACIER
Deputy Governor

23 September 2021



Bangko Sentral ng Pilipinas

Financial Institution Portal Manual



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1. INTRODUCTION

1.1 Overview

The BSP FI Portal is an online, secured, web-based facility where BSP-Supervised Financial Institutions (BSFIs) can submit required reports and receive feedback on its status. It serves as a repository of the reports submitted by the BSFI to the BSP.

The BSP FI Portal also provides a means for the BSP and the BSFI to exchange official communications related to report submissions, such as results of validation, assessment letters, and other notices. It is the single point of reference for official submissions and correspondences coursed through the facility as duly authorized users of both the BSP and the BSFI have access to the same set of records, thereby enhancing transparency in addressing report-related concerns.

The BSP FI Portal has two major components, as follows:

A. The reporting process component is composed of the following stages:

1. **Report Submission** stage allows the BSFI to submit reports required under existing regulations.
2. **Amendment** stage allows the BSFI to amend or revise a successfully validated report.
3. **Assessment** stage allows the BSFI to receive and reply to correspondence and communications from the BSP.

B. The reference component is composed of the following sections:

1. **Report List** section allows the BSFI to view and download new or enhanced reporting templates and relevant BSP issuances.
2. **History** section allows the BSFI to view and download previously submitted reports and its corresponding validation result.



1.2 Minimum Requirements

PC Specifications:

- 1 gigahertz (GHz) or faster 32-bit (x86) or 64-bit (x64) processor*
- 1 gigabyte (GB) RAM (32-bit) or 2 GB RAM (64-bit)
- 16 GB available hard disk space (32-bit) or 20 GB (64-bit)
- DirectX 9 graphics device with WDDM 1.0 or higher driver.

*Source: <https://support.microsoft.com/en-ph/help/10737/windows-7-system-requirements>

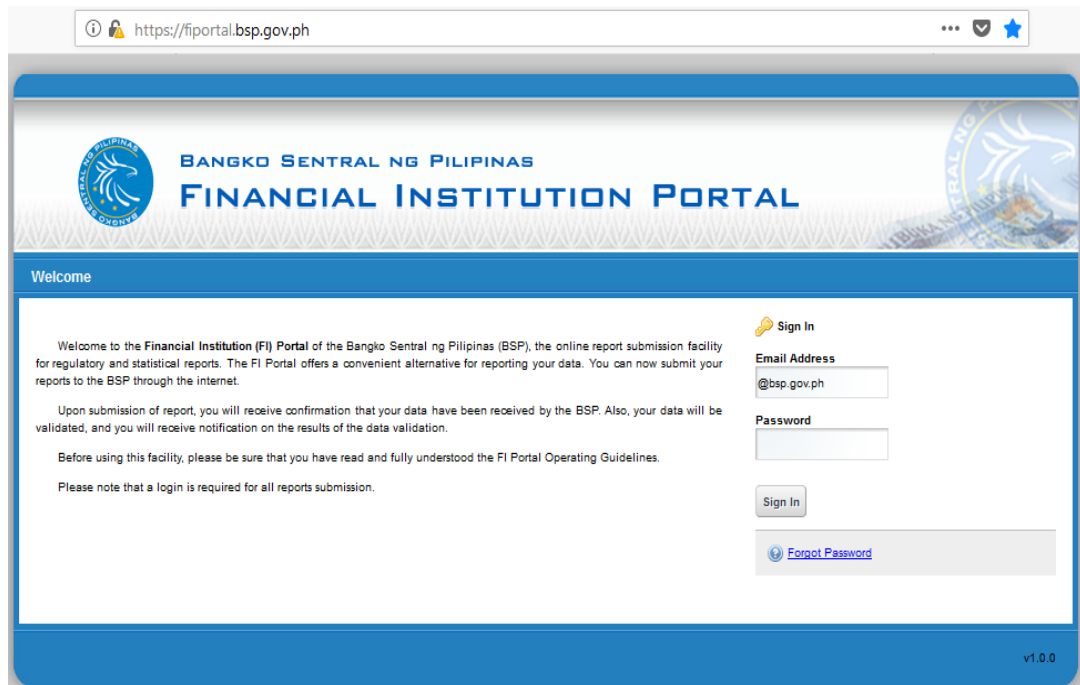
Software Requirements:

- Adobe Reader
- Chrome 51/Win7, Firefox 31.3.0 ESR/Win7, Firefox 46/Win 7, Internet Explorer 11/Win 7, Edge 13/Win 10
- Microsoft Office 2007

2. PORTAL NAVIGATION

2.1 Getting Started

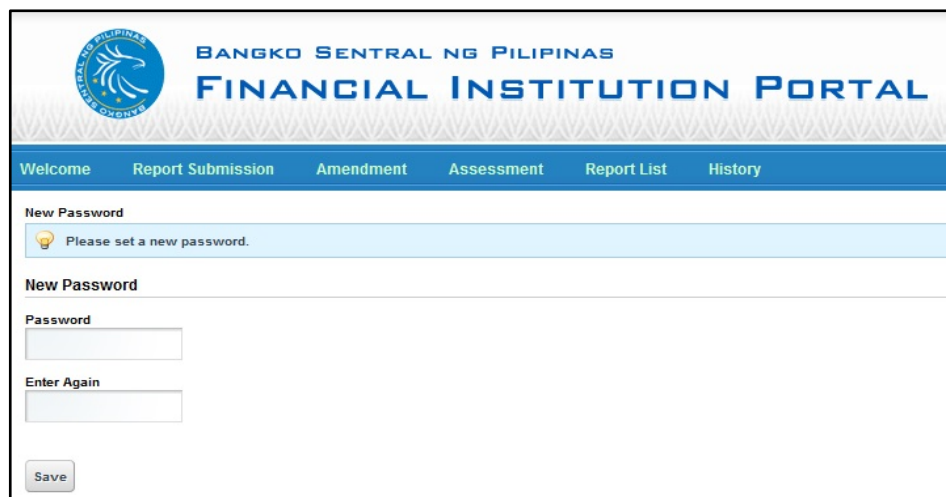
- a. Open a web browser and type <https://fiportal.bsp.gov.ph>* on the address bar.



The screenshot shows the homepage of the BSP Financial Institution Portal. The browser address bar displays <https://fiportal.bsp.gov.ph>. The page header features the BSP logo and the text "BANGKO SENTRAL NG PILIPINAS" and "FINANCIAL INSTITUTION PORTAL". Below the header, a "Welcome" section contains a message about the portal's purpose for regulatory and statistical reports. To the right, there is a "Sign In" section with fields for "Email Address" (containing "@bsp.gov.ph") and "Password", a "Sign In" button, and a "Forgot Password" link. The version number "v1.0.0" is visible in the bottom right corner.

*If inaccessible, please go to the url: <https://fiportal2.bsp.gov.ph>

- b. Create and save a new password.



The screenshot shows the "New Password" page within the BSP Financial Institution Portal. The page has a navigation bar with links: "Welcome", "Report Submission", "Amendment", "Assessment", "Report List", and "History". The "New Password" section includes a message "Please set a new password." and two input fields labeled "Password" and "Enter Again". A "Save" button is located at the bottom of the form.



- c. Select and/or create a Password Reminder Question* and answer known only by the user.

BANGKO SENTRAL NG PILIPINAS
FINANCIAL INSTITUTION PORTAL

Welcome Report Submission Amendment Assessment Report List History

Password Reminder

Please choose a reminder query.

Password Reminder

Question
What is your father's middle name?

Answer

Save

**User may customize the question*

- d. Enter the generated security code from Entrust app* to the Portal and click Authenticate.

https://fiportal.bsp.gov.ph/security?p_p_id=twofactorlogin_WAR_SecurityPortlet&p_p_lifecycle=0&p_p_state=max

BANGKO SENTRAL NG PILIPINAS
FINANCIAL INSTITUTION PORTAL

Welcome Maintenance Report Receiving Process Report Generate Reports Assessment Report List Monitor Reports

User Account Management Security

Two-Factor Login

Enter your response for the token with serial number 80535-51985:

Authenticate

Resources Download
Two-Factor Login
Two-Factor Lost
Two-Factor Registration

[Return to Full Page](#)

v1.0.0

** Please refer to User Guide for 2FA registration*

- e. User will then be redirected to the Welcome page of the FI Portal.



2.2 Report Submission Module

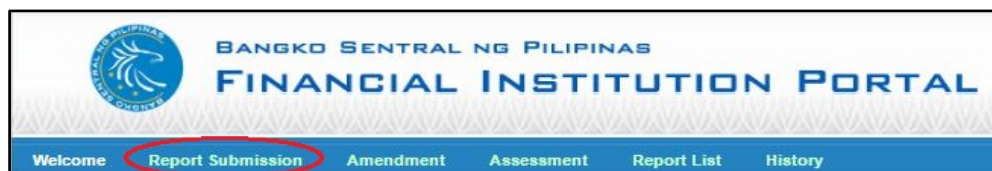
This module contains a list of reports with its corresponding status.

The authorized user of the BSFI will be able to:

- Determine the details of the reports for submission (i.e., Status, Frequency, Report Name)
- Submit the reports that are due;
- View the details of a submitted erroneous report; and
- Resubmit a report that contains an error

HOW TO SUBMIT A REPORT

1. Click the Report Submission tab.



Note: Accessible only by Report Submitter and Power User

2. The main page of the Report Submission module will display the following:
 - a. Search Criteria
 - b. Page Navigation
 - c. Data Table

Welcome Report Submission Amendment Assessment Report List History

Search Criteria:

Status: All
 Frequency: All
 Report Name: All
 INCLUSIVE PERIOD: From: 07/21/2016 To: 07/21/2016

Total Record Count: 22 Go to: 1 <<prev (1 of 3) next>>

REFERENCE DATE	DUE DATE	REPORT	FREQUENCY	STATUS	ACTION
07/15/2016 - 07/15/2016	2016-08-05	XYZ-XYZ Report	WEEKLY	Pending for Submission	Submit
07/08/2016 - 07/08/2016	2016-07-29	XYZ-XYZ Report	WEEKLY	Pending for Submission	Submit
05/20/2016 - 05/20/2016	2016-08-10	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
05/13/2016 - 05/13/2016	2016-08-03	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
05/08/2016 - 05/08/2016	2016-05-27	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
04/29/2016 - 04/29/2016	2016-05-20	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
04/15/2016 - 04/15/2016	2016-05-06	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
04/08/2016 - 04/08/2016	2016-04-29	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit
04/01/2016 - 04/01/2016	2016-04-22	XYZ-XYZ Report	WEEKLY	Late / Pending for Submission	Submit

3. Use the Search Criteria box to filter according to:

a. Status of the Report

Status: All
 All
 For Submission
 In Progress
 Error

- **For Submission** – reports that are pending for submission
- **In progress** – reports that are queued for processing
- **Error** – reports that failed system validation

b. Frequency of Report Submission

Frequency: All
 All
 DAILY
 WEEKLY
 SEMI-MONTHLY
 MONTHLY
 QUARTERLY
 SEMESTRAL
 ANNUAL
 AS CHANGES OCCUR
 AS INCIDENT OCCUR

- **Daily** – eg. FX position, etc.
- **Weekly** – eg. CDRC, WRRAR, etc.
- **Semi-Monthly** – eg. SCRCA, etc.
- **Monthly** – eg. MICRO (MIS), etc.



- **Quarterly** – eg. FRP, Agri-Agra, MSME, etc.
- **Semestral** – eg. Stress Test, etc.
- **Annual** – eg. SRLG, etc.
- **As Changes Occur** – eg. BIODATA, Registration Form, etc.
- **As Incident Occur** – eg. RCL, etc.

c. Report Name

d. Inclusive Period

4. Sort the data by clicking the preferred header of the Data Table Box.

REFERENCE DATE	DUE DATE	REPORT	FREQUENCY	STATUS
----------------	----------	--------	-----------	--------

5. Locate the specific report to be submitted, check if the details are correct and click Submit button.

REFERENCE DATE	DUE DATE	REPORT	FREQUENCY	STATUS	ACTION
07/15/2016 - 07/15/2016	2016-08-05	XYZ-XYZ Report	WEEKLY	Pending for Submission	Submit

6. Browse, select, and upload the corresponding file to be submitted.

Welcome
Report Submission
Amendment
Assessment
Report List
History

REPORT SUBMISSION:

Report Code: XYZ

Report Name: XYZ Report

Frequency: WEEKLY

System Date: 03/31/2016

Reference Date: 03/04/2016 - 03/04/2016

Due Date: 03/18/2016

Status: Late: Pending for Submission

Inclusive File(s):

File Name	File Types	Browse File
xyz	csv	Browse... No file selected.

- Click Browse to locate the report; and
- Select the file* to be uploaded then click Open

* Take note of the File Name and File Type indicated as this is the correct format that will be accepted by the FI Portal.



7. Verify the details of the report and click Submit
8. Review the Terms and Conditions and click “I Agree” to confirm.

Welcome Report Submission Amendment Assessment Report List History

Terms and Conditions

By accessing the Financial Institution (FI) Portal of the Bangko Sentral ng Pilipinas (BSP), it is understood that you have read the [BSP FI Portal Operating Guidelines](#) and you agree and accept the same.

I Agree

9. Click the OK button upload the report.

Are you sure you want to upload the report?

OK Cancel

Once the report has been uploaded, take note of the **change in report status****.

**** Change in Report Status:** In Progress – ongoing validation process
Error – error in file validation

Reports that passed validation will be transferred to the Amendment module.

2.3 Amendment Module

This module contains a list of all successfully validated reports from the Report Submission Module.

In this module, authorized user of the BSFI will be able to:

- View list of successfully validated reports
- Submit an amended report of successfully validated reports; and
- View and download validation results

HOW TO AMEND A SUCCESSFULLY VALIDATED REPORT

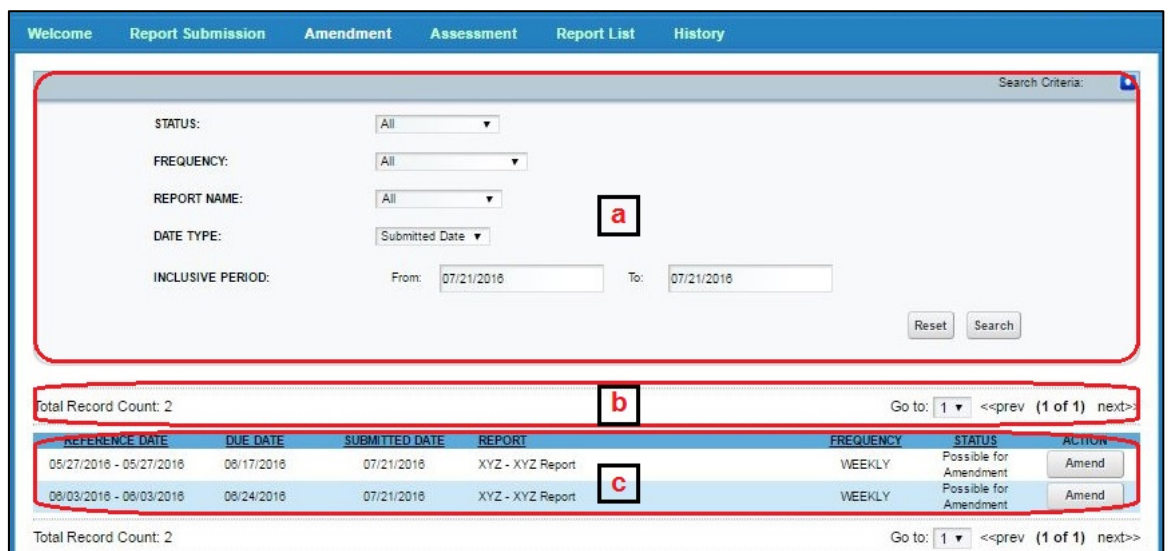
1. Click the Amendment tab.



Note: Accessible only by Report Submitter and Power User

The main page of the Amendment module will display the following:

- a. Search Criteria Box
- b. Page Navigation
- c. Data Table Box



Search Criteria:

STATUS: All

FREQUENCY: All

REPORT NAME: All

DATE TYPE: Submitted Date

INCLUSIVE PERIOD: From: 07/21/2016 To: 07/21/2016

Reset Search

Total Record Count: 2

Go to: 1 <<prev (1 of 1) next>>

REFERENCE DATE	DUE DATE	SUBMITTED DATE	REPORT	FREQUENCY	STATUS	ACTION
05/27/2016 - 05/27/2016	06/17/2016	07/21/2016	XYZ - XYZ Report	WEEKLY	Possible for Amendment	Amend
06/03/2016 - 06/03/2016	06/24/2016	07/21/2016	XYZ - XYZ Report	WEEKLY	Possible for Amendment	Amend

Total Record Count: 2

Go to: 1 <<prev (1 of 1) next>>

2. Use the Search Criteria box to filter according to:

- a. Status of the Report



- **For Amendment** – successfully validated reports that are possible for amendment



- **In progress** – amended reports that are queued for processing
- **Amendment Error** – amended reports that failed system validation

b. Frequency of Report Submission

c. Report Name

d. Date Type

DATE TYPE:	Submitted Date ▼
	Due Date
	Reference Date
	Submitted Date

e. Inclusive Period

3. Sort the Data Table by clicking a specific header.

REFERENCE DATE	DUE DATE	SUBMITTED DATE	REPORT	FREQUENCY	STATUS
----------------	----------	----------------	--------	-----------	--------

4. Locate and choose the report to be revised and click Amend.

REFERENCE DATE	DUE DATE	SUBMITTED DATE	REPORT	FREQUENCY	STATUS	ACTION
05/27/2016 - 05/27/2016	06/17/2016	07/21/2016	XYZ - XYZ Report	WEEKLY	Possible for Amendment	Amend

5. Browse, select, and upload the corresponding file to be submitted.

WelcomeReport SubmissionAmendmentAssessmentReport ListHistory

SUBMISSION OF AMENDED REPORT:

Report Code:XYZ

Report Name:XYZ Report

Frequency:WEEKLY

System Date:05/24/2016

Reference Date:04/01/2016 - 04/01/2016

Due Date:04/22/2016

Status:Success

Inclusive File(s):

File Name	File Types	Browse File
xyz	xlsx	Browse...No file selected.

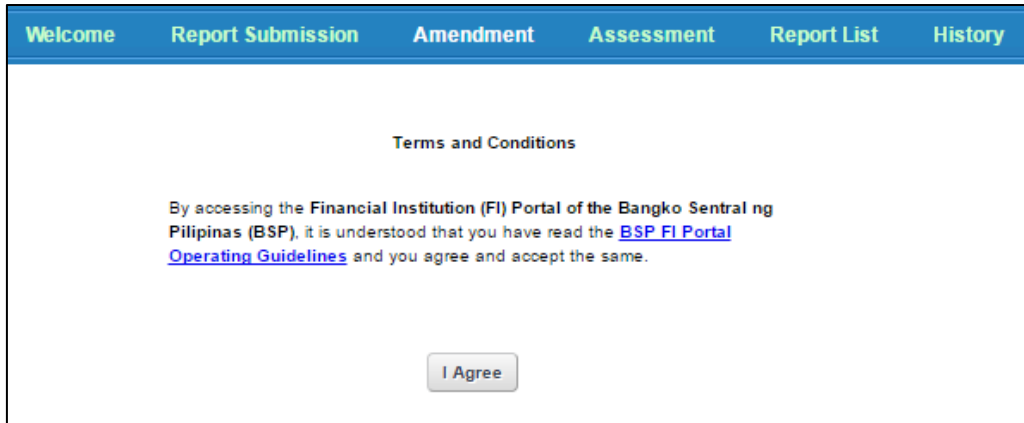
Submit

Cancel

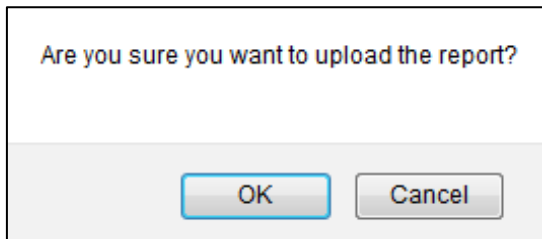
- Click Browse to locate the amended report; and
- Select the file* to be uploaded then click Open

* Take note of the File Name and File Type indicated as this is the correct format that will be accepted by the FI Portal.

6. Verify the details of the report and click Submit
7. Review the Terms and Conditions and click "I Agree" to confirm.



8. Click the OK button upload the report



Once the report has been uploaded, take note of the **change in report status**.

2.4 Assessment Module

This module contains the assessment and billing notices from the BSP.

This will allow the authorized user of the BSFI to view the assessment notices from the BSP and send appropriate justifications to the BSP.

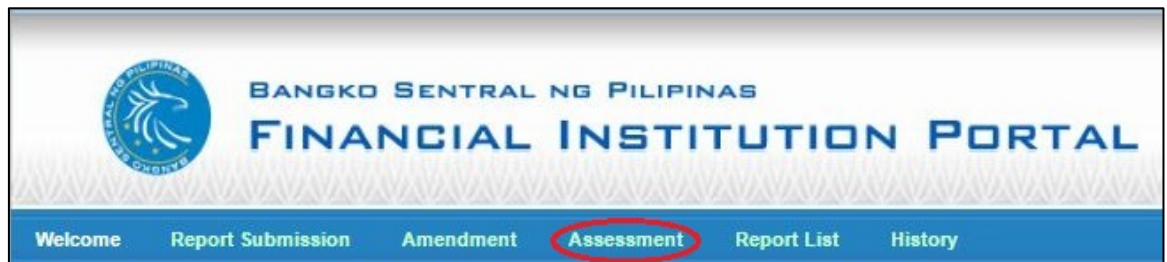
This module contains two subsections:

- **Inbox** – contains all notices which are still under evaluation.
- **Closed** – contains all notices which the BSP has already decided its final position.



HOW TO VIEW AND RESPOND TO AN ASSESSMENT NOTICE

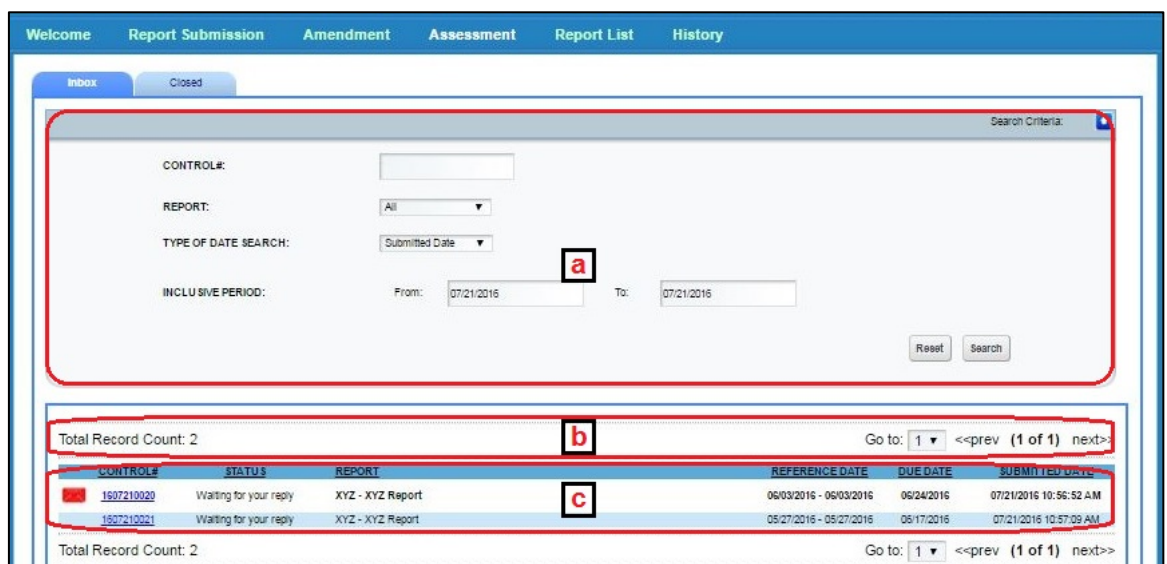
1. Click the Assessment tab.



Note: Accessible only by Assessee and Power User

The main page of the Assessment module will display the following:

- a. Search Criteria Box
- b. Page Navigation
- c. Data Table Box



2. In the Inbox tab, use the Search Criteria box to filter according to:

- a. Control #
- b. Report Name
- c. Date Type
- d. Inclusive Period

3. Sort the Data Table by clicking a specific header.

CONTROL#	STATUS	REPORT	REFERENCE DATE	DUE DATE	SUBMITTED DATE
----------	--------	--------	----------------	----------	----------------

4. Choose a Control Number from the Data Table box to view an assessment.

CONTROL#	STATUS	REPORT
 1607210020	Waiting for your reply	XYZ - XYZ Report
1607210021	CMU Processing your request	XYZ - XYZ Report

Note: Red envelope indicates unopened notice

5. Verify the details of the assessed report and click the link under the Download Attachment column to view or save the assessment notice from the BSP.

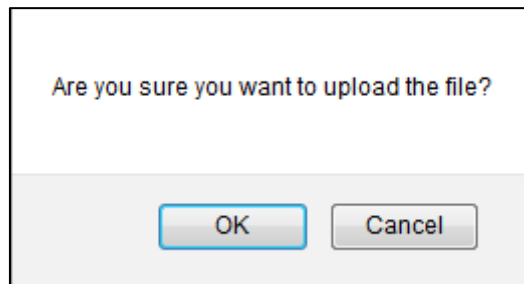
Welcome Report Submission Amendment Assessment Report List History				
Control Number:	1607210021			
Industry:	THRIFT BANK			
Bank:	ABC Bank Inc			
Report:	XYZ			
Reference Date:	05/27/2016 - 05/27/2016			
Gov Date Approved:				
Debit Date:				
Sender	Date Time Sent	Optional Message	Notice Control Number	Download Attachment
Delgado, Kevynn J	07/21/2016 11:31:03 AM		1607210021-019998-C-01	1607210021-019998-C-01.pdf
Cancel Send				
Upload File: Choose File No file chosen				
Optional Message: Please limit your input to 100 characters: 100 characters left				
Cancel Send				

* User may opt to type a note/short message in the "Optional Message Box (Limited to 100 characters)"

6. To upload and send a reply letter to the BSP:
 - a. Click Browse to locate the reply letter; and
 - b. Select the file to be uploaded then click Open
 - c. Review the Terms and Conditions and click on "I Agree" to confirm

Welcome Report Submission Amendment Assessment Report List History				
Control Number:	1607210021			
Industry:	THRIFT BANK			
Bank:	ABC Bank Inc			
Report:	XYZ			
Reference Date:	05/27/2016 - 05/27/2016			
Gov Date Approved:				
Debit Date:				
Sender	Date Time Sent	Optional Message	Notice Control Number	Download Attachment
Delgado, Kevynn J	07/21/2016 11:31:03 AM		1607210021-019998-C-01	1607210021-019998-C-01.pdf
Cancel				
Terms and Conditions				
By accessing the Financial Institution (FI) Portal of the Bangko Sentral ng Pilipinas (BSP), it is understood that you have read the BSP FI Portal Operations Guidelines and you agree and accept the same.				
I Agree				
Cancel				

- d. Click the OK button to upload the file.

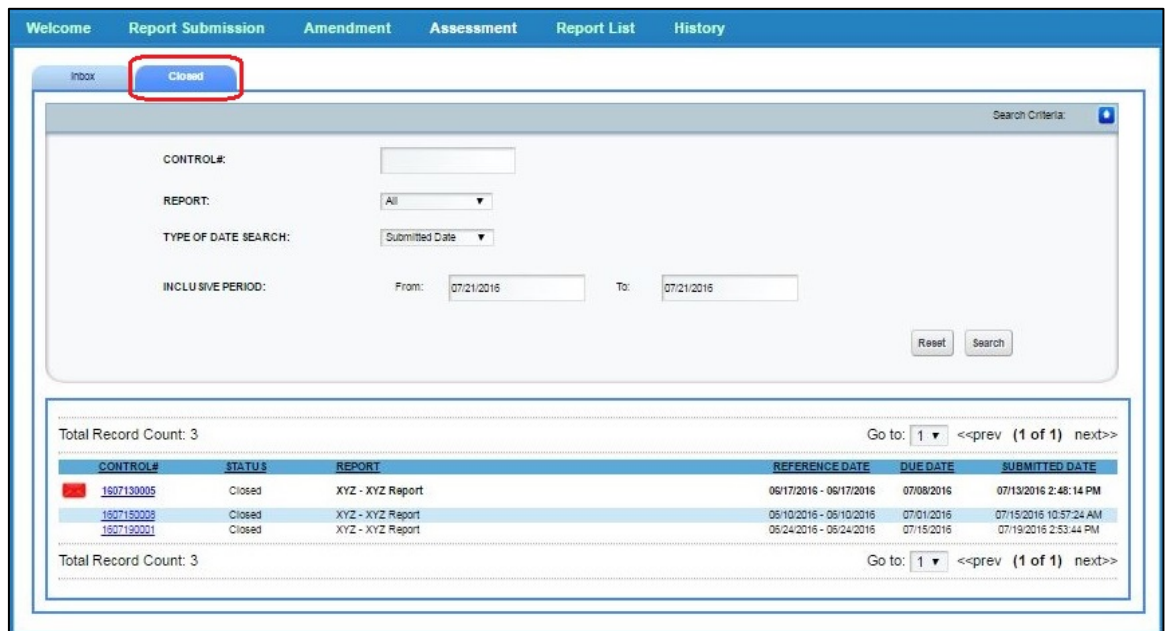


Once the file has been uploaded, take note of the **change in report status****

**** Change in Report Status:** From Waiting for your reply to CMU Processing your request

HOW TO VIEW AN ASSESSMENT NOTICE WITH FINAL POSITION

1. From the Assessment main page, click the Closed tab.



The screenshot shows the 'Assessment' page with the 'Closed' tab selected. The search criteria section includes fields for CONTROL#, REPORT, TYPE OF DATE SEARCH, and INCLUSIVE PERIOD. Below the search criteria, there is a table with 6 columns: CONTROL#, STATUS, REPORT, REFERENCE DATE, DUE DATE, and SUBMITTED DATE. The table contains 3 records, all with a status of 'Closed'.

CONTROL#	STATUS	REPORT	REFERENCE DATE	DUE DATE	SUBMITTED DATE
1907130005	Closed	XYZ - XYZ Report	06/17/2016 - 06/17/2016	07/08/2016	07/13/2016 2:48:14 PM
1907150008	Closed	XYZ - XYZ Report	05/10/2016 - 05/10/2016	07/01/2016	07/15/2016 10:57:24 AM
1907190021	Closed	XYZ - XYZ Report	05/24/2016 - 05/24/2016	07/15/2016	07/19/2016 2:53:44 PM

2. Use the Search Criteria box to filter according to:
 - a. Control #
 - b. Report Name
 - c. Date Type
 - d. Inclusive Period



- Sort the Data Table by clicking a specific header.

CONTROL#	STATUS	REPORT	REFERENCE DATE	DUE DATE	SUBMITTED DATE
----------	--------	--------	----------------	----------	----------------

- Choose a Control Number from the Data Table box to view a closed assessment.

CONTROL#	STATUS	REPORT
 1607130005	Closed	XYZ - XYZ Report
1607150008	Closed	XYZ - XYZ Report
1607190001	Closed	XYZ - XYZ Report

Note: Red envelope indicates unopened notice

- Review the details of the closed assessment and click the links under the Download Attachment column to view or save the notices.

Welcome
Report Submission
Amendment
Assessment
Report List
History

Control Number:1607190001
Industry:THRIFT BANK
Bank:ABC Bank Inc
Report:XYZ
Reference Date:06/24/2016 - 06/24/2016
Debit Date:07/21/2016

Sender	Date Time Sent	Optional Message	Notice Control Number	Download Attachment
Delgado, Kevynn j	07/21/2016 08:12:19 AM	Good day. Attached here is our response to your notice.	1607190001-019999-C-02	1607190001-019999-C-02.pdf
Tester, Juan a	07/21/2016 08:05:40 AM		1607190001-019999-F-01	ABC BANK INC Reply.pdf
Delgado, Kevynn j	07/20/2016 4:47:48 PM		1607190001-019999-C-01	1607190001-019999-C-01.pdf

Back

2.5 Report List Module

This module serves as a source of BSFI for the following documents:

- All the required templates and file structure; and
- Regulatory issuances of the BSP pertaining to report submission.

The authorized user of the BSFI can view relevant BSP issuances and download new or enhanced reporting templates.



HOW TO VIEW AND DOWNLOAD REPORTING TEMPLATES AND RELEVANT BSP ISSUANCES

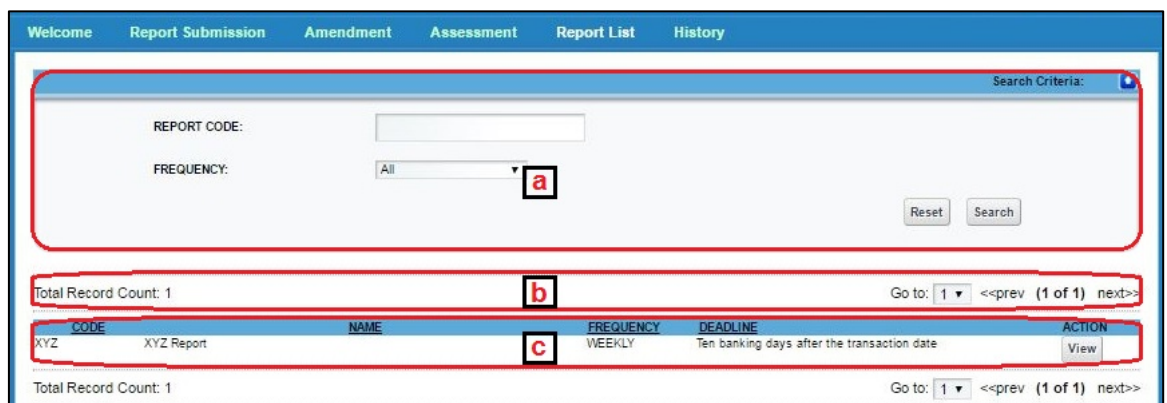
1. Click the Report List tab.



Note: Accessible to all Users

The main page of the Report List module will display the following:

- a. Search Criteria Box
- b. Page Navigation
- c. Data Table Box



2. Use the Search Criteria box to search for a specific report by its:
 - a. Report Code
 - b. Frequency of Report Submission
3. Sort the Data Table by clicking a specific header.

CODE	NAME	FREQUENCY	DEADLINE
------	------	-----------	----------

4. Click View to access the specific reporting template and its related issuances.

Welcome Report Submission Amendment Assessment Report List History

Code: XYZ
 Name: XYZ Report
 Frequency: WEEKLY
 Deadline: Ten banking days after the transaction date
 Effectivity Period: 2015-12-01 - 2085-12-01

Go Back

Circulars:

Total Record Count: 1 Go to: 1 <<prev (1 of 1) next>>

LINK	DESCRIPTION
http://www.bsp.gov.ph/regulations/regulations.asp?id=3210	Enhancements to the XYZ Reporting Package in Relation to Circular No. 814 dated 27 September 2013

Total Record Count: 1 Go to: 1 <<prev (1 of 1) next>>

Report Files:

Total Record Count: 1 Go to: 1 <<prev (1 of 1) next>>

FILE	MODE	ACTION
xyz.xlsx		Download

- Click the link to view the related issuances of the report under Circulars.
- Choose a reporting template and click Download under Report Files.

2.6 History Module

This module contains all the reports submitted by the FI Portal User using:

- Report Submission Module
- Amendment Module

All authorized users of the BSFI can view the details and results of each submission.



HOW TO VIEW AND DOWNLOAD PREVIOUSLY SUBMITTED REPORTS AND ITS CORRESPONDING VALIDATION RESULT

1. Click the History tab



Note: Accessible to all Users

The main page of the History module will display the following:

- a. Search Criteria Box
- b. Page Navigation
- c. Data Table Box

Search Criteria:

Status: All
Frequency: All
REPORT NAME: All
DATE TYPE: Validation Date
INCLUSIVE PERIOD: From: 07/21/2016 To: 07/21/2016

Reset Search

Total Record Count: 2

Go to: 1 <<prev (1 of 1) next>>

REFERENCE DATE	DUE DATE	SUBMITTED DATE	VALIDATION DATE	REPORT NAME	FREQUENCY	STATUS
05/27/2016 - 05/27/2016	2016-06-17	07/21/2016 10:57:09	07/21/2016 11:17:41	XYZ-XYZ Report	WEEKLY	Success view details
06/03/2016 - 06/03/2016	2016-06-24	07/21/2016 10:56:52	07/21/2016 11:13:02	XYZ-XYZ Report	WEEKLY	Success view details

Total Record Count: 2

Go to: 1 <<prev (1 of 1) next>>

2. Use the Search Criteria box to filter according to:

- a. Status of the Report
- b. Frequency of Report Submission
- c. Report Name
- d. Date Type
- e. Inclusive Period



3. Sort the Data Table by clicking a specific header

REFERENCE DATE	DUE DATE	SUBMITTED DATE	VALIDATION DATE	REPORT NAME	FREQUENCY	STATUS
----------------	----------	----------------	-----------------	-------------	-----------	--------

4. View the details of a specific submission by clicking the view details

WelcomeReport SubmissionAmendmentAssessmentReport ListHistory

Report Details:

User Name:

tb10008@abcbank.com

Report:

XYZ - XYZ Report

Reference Date:

05/27/2018

Submitted Date:

07/21/2018 10:57:09 AM

Report Summary:

Report Submission - SUCCESSFUL

Adobe Reader is required to view the validation result.

To get Adobe Reader, click the image below.



 SUBMITTED REPORT

 PDF RESULT

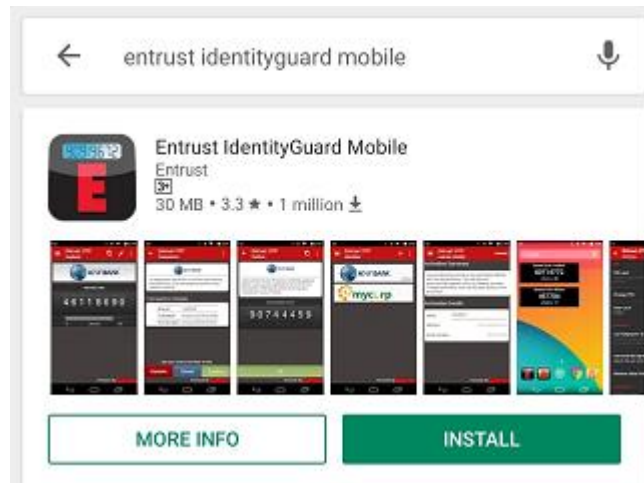
 PREVIOUS PAGE

- a. Click "Submitted Report" to view or download the submitted report.
- b. Click "PDF Result" to view or download the Validation Result of the submitted report

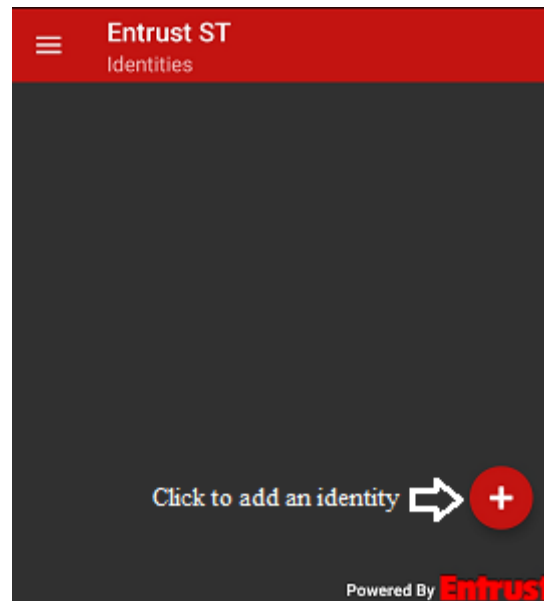


TWO-FACTOR AUTHENTICATION (2FA) REGISTRATION

1. On your IOS /Android device, open App Store / Play Store then search and install Entrust IdentityGuard Mobile app.



2. Open Entrust IdentityGuard Mobile and add new identity by clicking **Add** button.

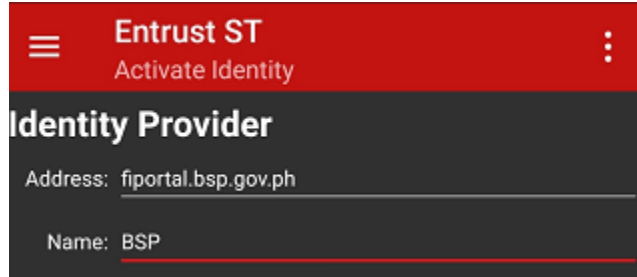




3. Enter identity provider details

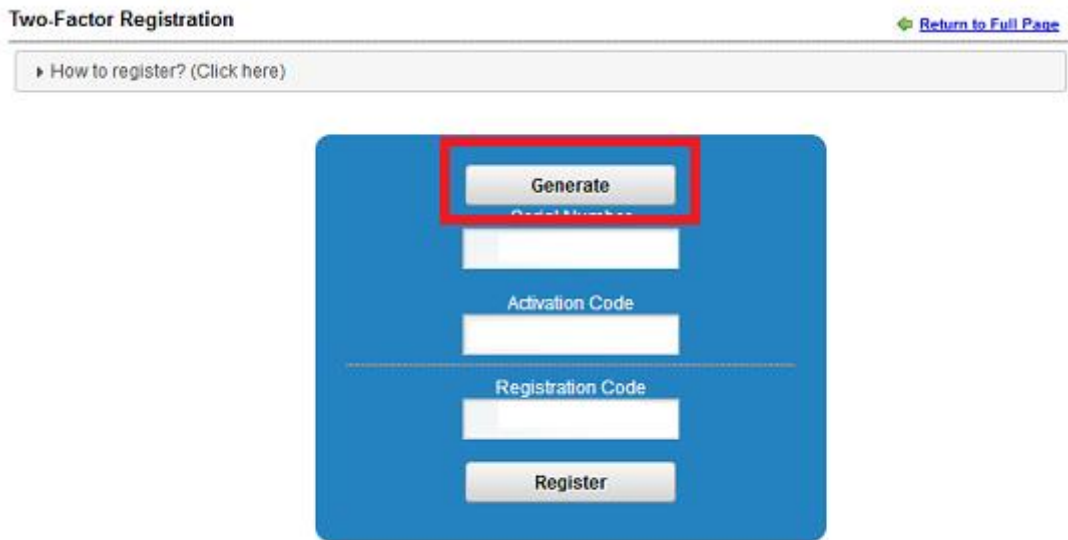
Address: **fiportal.bsp.gov.ph**

Name: **BSP**



4. On your PC, go to the url: <https://fiportal.bsp.gov.ph/> and log in using your password or the password provided by BSP¹.

5. Upon log-in, you will be redirected to the Security Tab. Click Generate to get the Serial Number and Activation Code



¹ Only applicable to newly registered users



6. In the Entrust app, enter the generated Serial Number and Activation Code from the portal then click **Activate**

Generate

Serial Number
65109-01850

Activation Code
1952-1928-0028-0555

Registration Code

Register

Entrust ST
Activate Identity

Identity Provider

Address: fiportal.bsp.gov.ph

Name: BSP

Soft Token

Serial Number: 65109 - 01850

Activation Code: 1952 - 1928 - 0028 - 0555

ACTIVATE

7. Return to your PC then enter the registration code from the app and click **Register**. After registration, click **OK** in the Entrust app.

Generate

Serial Number
65109-01850

Activation Code
1952-1928-0028-0555

Registration Code
04832-46245

Register

Entrust ST
Register - fiportal.bsp.gov.ph

Registration Code

04832-46245

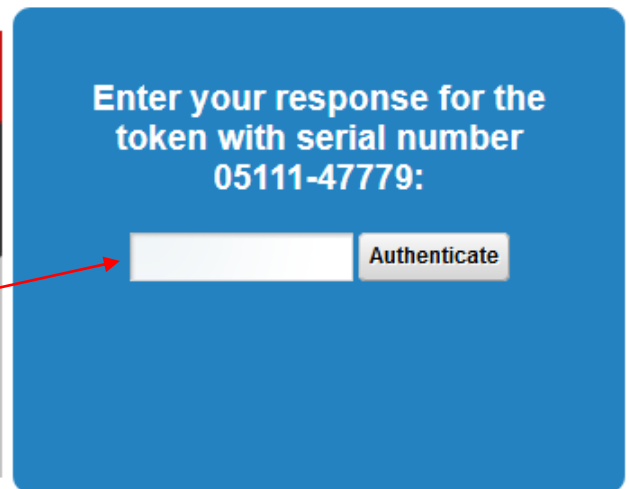
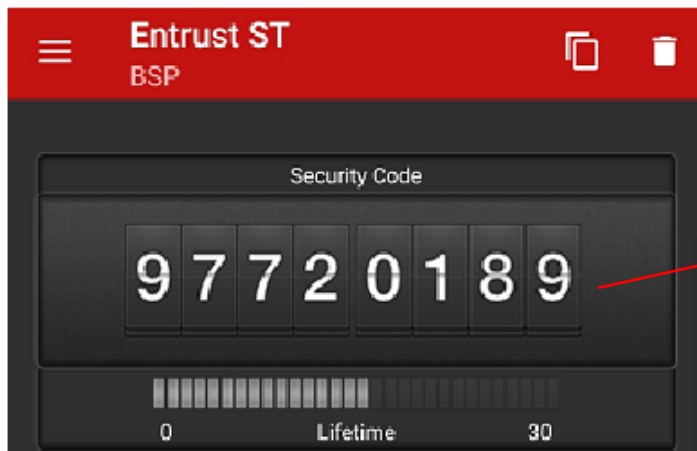
Enter the registration code into the Self-Service web page, or provide it to your help-desk to finish registration.

OK

Powered By **Entrust**



8. Enter the generated security code from Entrust app to the portal and click **Authenticate** to finish the registration on 2FA.



9. After authentication, you will be redirected to the Welcome page of the BSP FI Portal.

Reminder: Entrust App is required to be opened to get the security code every time the users login to the portal.