



DEPARTMENT ORDER No. 0.8
Series of 2024

**ESTABLISHMENT OF MIGRANT'S BREW AT THE
DEPARTMENT OF MIGRANT WORKERS (DMW)**

In the exigency of the service and pursuant to Department's mandate as the primary agency under the executive branch of the government tasked to protect the rights and promote the welfare of Overseas Filipino Workers (OFWs), the Department of Migrant Workers (DMW) and its attached agency, the Overseas Workers Welfare Administration (OWWA), hereby institutionalize the Migrant's Brew, as a café space that provides more comfortable accommodations for migrant workers visiting the DMW and OWWA Offices.

I. Objectives

The Migrant's Brew will serve free coffee to all OFWs while waiting for their transactions to be processed at DMW and OWWA Offices, in a comfortable coffee shop ambiance. It recognizes the importance of the OFWs' well-being and emotional comfort during their challenging stay overseas as well as their concerns on their homecoming.

The Migrant's Brew also provides an avenue for the OFW-clients and their families to relax and connect with their fellow OFWs; and to seek support from the DMW, beyond the usual client-government transaction.

Further, it serves as a tool to promote nationalism and entrepreneurship among the OFWs as it inspires support for local products and exchange of ideas.

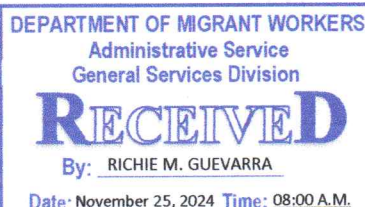
II. Operations

A. Management

Conceptualized under the leadership of OWWA Administrator Arnaldo Ignacio, the Migrant's Brew is set to grow with the Department as a positive addition to its means and services. Its expansion is led by the Department Secretary, with the support for operationalization under the following leaderships:

Chairpersons: DMW Undersecretary for Finance and Internal Management
OWWA Administrator

Co-Chairpersons: DMW Assistant Secretary for Finance and Internal Management
OWWA Deputy Administrator for Administration and Fund Management



Members:

OWWA Director for General Administrative Service
DMW Director for Administrative Service
Regional Directors of the concerned DMW and OWWA Regional
Offices

B. Operation Hours

The Migrant's Brew shall operate within the office hours of the DMW/OWWA office where they are located.

C. Menu

The Migrant's Brew shall serve free brewed coffee and kakanin or Filipino delicacies, which are both sourced locally, in small, sustainable portions.

D. Size and Requirements

The Migrant's Brew space needs a minimum of 30sqm with connection to water and electricity for the operation of the coffee machine and other related equipment. Uniform look of earth tones and warm wood with Filipino design accents should be observed.

E. Staff

The Migrant's Brew service crew shall be composed of qualified Job Order personnel from OWWA.

III. Funding

All expenses to be incurred in the construction as well as the provision of equipment, paraphernalia, materials, coffee, supplies, and food items for the Migrant's Brew branches shall be charged against the available budget of the OWWA.

This Order takes effect immediately and supersedes all previous orders and issuances inconsistent herewith.

For compliance.


HANS LEO J. CACDAC
Secretary

22 November 2024

CONTROLLED AND DISSEMINATED

By: DMW General Services Division on November 25, 2024

