

REVENUE MEMORANDUM ORDER NO. 17-2000 issued June 14, 2000 prescribes the policies and procedures in the conduct of the mandatory written qualifying examinations for Revenue District Officers (RDOs), Assistant Revenue District Officers (ARDOs), Chiefs and Assistant Chiefs of the Regional Assessment Divisions and Special Investigation Divisions and of selected divisions in the National Office, including Revenue Officers and Group Supervisors (Assessment and Enforcement) who were not able to take or pass the previously held qualifying examinations. The examinations will be conducted in two (2) parts. Part I will be taken by all the examinees and will cover the provisions of the National Internal Revenue Code, Revenue Regulations, Revenue Memorandum Orders and audit report procedures and techniques. Part II will be an essay dwelling on the review of audit cases, management theories and practices and ITS overview (for RDOs, ARDOs, Division Chiefs and Asst. Division Chiefs); report making and case analysis (for Revenue Officers I, II, and III); and report making, review of audit cases and management theories and practices (for Group Supervisors). Written qualifying examinations for the Excise and Collection Groups will be held before the end of August 2000.