

	JUNKET RUNNER CLEARANCE REQUEST AND APPROVAL FORM	Page No.	Page 1 of 2
		Form No.	GLDD – 989
		Revision No.	6
		Effectivity	Aug. 20, 2025

CRM FORM NO. 35

Use this form to request clearance from PAGCOR for local/foreign national(s) to act as runners for junket groups at the casino. Only requests with correct and complete information and complete documentary requirements will be processed. Failure to provide correct and complete information could result in rejection of processing this request. One (1) application form per junket group policy will be implemented.

PLEASE ALLOW SEVEN (7) DAYS FOR GLDD TO PROCESS YOUR REQUEST

Licensee : _____
Casino Location : _____ **Date :** _____

SECTION A: DETAILS OF PROPOSED JUNKET RUNNER(S) (TO BE PROVIDED BY LICENSEE)

This is to request for approval to allow the following local/foreign national(s) to act as runner(s) for the following junket group:

☐ New application ☐ Renewal

Name of Junket Group : _____
Name(s) of Junket Runner(s) : _____

DOCUMENTS FOR SUBMISSION

a. For Local Junket Runner

- Certified true copy of valid NBI Clearance Certificate

b. For Foreign Junket Runner

- Pre-manifest list of the junket runners containing the following information relating to each junket runner
 - (i) full name
 - (ii) date of birth
 - (iii) nationality
 - (iv) passport number and validity
- Photo copy of passport of junket runner showing the passport photo page

This is to certify that the above document/s for the proposed junket runner(s) is/are authentic.

Name of Requestor : _____ **Signature :** _____
Position Title : _____ **Date:** _____

SECTION B: SUBMISSION INSTRUCTION

Once Section A is completed, please submit this form to GLDD via the PAGCOR Enterprise Content Management System (ECMS) which may be accessed through the following URL: www.ecms.pagcor.ph with the necessary attachments.

Hard copies must be submitted directly to PAGCOR:

Central Receiving – Records Management Department
 Philippine Amusement and Gaming Corporation
 G/F Lobby, MET Live Building
 Central Business Park 1-A Macapagal Boulevard cor. EDSA Extension Pasay City 1300

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If submission of this form is done through the ECMS, an e-mail notification confirming receipt shall be received. The status of the application can be viewed and monitored through the online account created using the same system. Operator can also download and print the acknowledgment generated as proof of submission.

If no e-email notification is received, the Operator may inquire from the Gaming Licensing & Development Department through the contact details:

Tel. No. (+632)8522-0299/8522-1357/8522-1324 (Local 1148)

SECTION C: ACTION TAKEN (TO BE FILLED UP BY GLDD)

- ☐ **A. RETURNED** due to illegible/unreadable submitted documents.
- ☐ **B. RECEIVED FOR PROCESSING** with assigned Reference No. _____

By: Printed Name: _____
Position Title: _____

Signature: _____
Date: _____

- ☐ **C. RECOMMENDATION FOR APPROVAL** subject to the following:

- Junket Runner Clearance shall be valid from _____ to _____, 20____.
- The Licensee shall issue IDs for the proper identification of these local/foreign national(s) junket runners.
- Please see the **REMARKS** below for additional conditions.

By: Printed Name: _____ Signature: _____
Position Title: _____ Date: _____

Approved by:

Sr. Regulatory Officer, CLRD

REMARKS