

REVENUE MEMORANDUM ORDER NO. 1-2001 issued January 5, 2001 prescribes the policies and procedures in the generation and printing of 1209 Reports. The generation of Integrated Tax System (ITS) 1209 report will be done at the Revenue Data Centers every 5th day of the following month. Remote printing of the 1209 Report, on the other hand, will now be done by the Collection Section of computerized Revenue District Offices (RDOs), Collection Division of computerized Regional Offices and Revenue Accounting Division every 6th day of the following month.

Printing of 1209 Report by the computerized RDOs can be done through the Remote 1209 Printing Procedures.