

ADVISORY NO. 29
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**EXPANSION OF SAUDIZATION TO 69 ADMINISTRATIVE SUPPORT
PROFESSIONS IN THE KINGDOM OF SAUDI ARABIA**

The Department of Migrant Workers (DMW) hereby informs all licensed recruitment agencies, Overseas Filipino Workers (OFWs), and the general public that the Ministry of Human Resources and Social Development (MHRSD) of the Kingdom of Saudi Arabia has expanded the implementation of Saudization to cover sixty-nine (69) administrative support professions in the private sector.

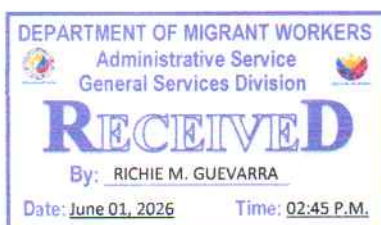
Under the said policy, establishments employing workers in the covered professions are required to fill such positions exclusively with Saudi nationals. Among the affected occupations are the following:

- Secretarial and clerical positions;
- Translation and interpretation services;
- Data entry positions;
- Reception and front-desk functions; and
- General administrative support roles.

The policy forms part of the Kingdom of Saudi Arabia's labor market localization initiatives under its Vision 2030 program aimed at increasing the participation of Saudi nationals in the private sector workforce.

In view thereof, all concerned stakeholders are hereby advised of the possible implications of the said policy on current and prospective employment opportunities for foreign workers, including OFWs, particularly those engaged in administrative support and related occupations. Accordingly:

1. Licensed recruitment agencies are advised to closely coordinate with their Saudi principals and employers regarding the implementation and coverage of the Saudization policy, including possible effects on job orders, deployment requirements, and contract renewals;
2. Prospective OFWs applying for administrative support-related positions in the Kingdom of Saudi Arabia are advised to verify the status and eligibility of the offered positions prior to processing their applications;
3. OFWs currently employed in affected occupations are encouraged to coordinate with their employers and the concerned Migrant Workers Offices (MWOs) for guidance and assistance regarding their employment status and possible redeployment options, if necessary; and



4. All concerned are encouraged to remain updated through official advisories and announcements issued by the DMW, MWOs, and the Philippine Embassy in Riyadh.

For guidance and strict compliance.

Issued this 1st day of June 2026 in Mandaluyong City, Philippines.


HANS LEO J. CACDAC
Secretary

CONTROLLED AND DISSEMINATED

By: DMW General Services Division on June 01, 2026

