



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Order No. 373
Series of 2024

TO : **ALL CONCERNED**
Office of the Chief Minister
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : **RECONSTITUTION OF THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE OFFICE OF THE CHIEF MINISTER**

DATE : **26 Rabi-ul-Akhir 1446 AH | 29 October 2024**

I. BACKGROUND

According to Section 36 of Republic Act (RA) No. 9710, also known as the Magna Carta of Women (MCW), all agencies are required to implement gender mainstreaming as a means to uphold women's human rights and eliminate gender discrimination in their policies, programs, processes, procedures, systems, and structures.

In line with this, the Bangsamoro Women Commission (BWC) issued Memorandum Circular No. 2021-01, which outlines guidelines for establishing, strengthening, and institutionalizing the Gender and Development Focal Point System (GFPS).

On October 1, 2021, the Office of the Chief Minister GFPS was established through Memorandum Order No. 604 s. 2021. The organizational restructuring of the OCM impacted the GFPS, making reconstitution necessary.

To enhance and expedite gender mainstreaming within the Office of the Chief Minister, the Gender and Development Focal Point System (GFPS), henceforth referred to as the "GFPS," is hereby reconstituted.

II. ORGANIZATIONAL STRUCTURE

The GFPS shall be composed of the following:

GAD Focal Point : **AHOD B. EBRAHIM, Chief Minister**

A. Executive Committee:

Chairperson : **ABUNAWAS L. MASLAMAMA, Senior Minister**

Members : **ALEEM ALI B. SOLAIMAN, Deputy Chief Minister – Mainland**
HATIMIL E. HASSAN - Deputy Chief Minister - Island Provinces
MOHD ASNIN K. PENDATUN, Cabinet Secretary
ALVIN-YASHER K. ABDULGAFAR, Chief of Staff
ENGR. MOHAJIRIN T. ALI, MNSA, Assistant Senior Minister
NARCISA D. MACOG, Director III, AMS

ENGR. WINDEL P. DIANGCALAN, *Director III, TMS*
MARIAM M. DAUD, *Director III, FMS*
GAFUR A. KANAIN, AL HJ, *Director II, BLOMM*
MAHMOD B. MAMA, *Director III, ISS*
ANWAR S. ALAMADA, MPA, *Executive Director, PSRO*
NORON S. ANDAN, *Director II, OOB*
MOHAMAD O. PASIGAN, *Chairperson, BBOI*
SHEIKH ABDULRAUF GUIALANI, *Bangsamoro Mufti, BDI*
JONATHAN M. MANTIKAYAN, PhD.IT, *Executive Director II, BICTO*
AMEEN ANDREW L. ALONTO, *Executive Director, BIO*
DR. SUSANA S. ANAYATIN, *Executive Director, designate, OSC*

B. Technical Working Group:

Head : **ALVIN-YASHER K. ABDULGAFAR**, *Chief of Staff*
 Members : **ATTY. MACACUNA B. MACADATO**, *Attorney V, LLLO*
RAIZA A. ABAS, *CAO, OCOS-PD*
ALBASHIR A. SAIDIN, *CAO, OCOS-SAD*
ASNAIFA B. BALINDONG-POLAO, *CAO, PS*
KAMILAH S. UNDA, *CAO, BLA*
ANALEE C. BIRUAR, *CAO, FMS-AD*
SITTIE AMINA M. ABDULAZIS, *CAO, FMS-BD*
INDIRA I. SINSUAT, *CAO, FMS-CD*
HASMIENE D. IBRAHIM, *CAO, IAO*
LO IVAN R. CASTILLON, *CAO, TMS-PMD*
ANABELLE V. ESMAEL-ZAILON, *CAO, TMS-RDD*
MOHAMAD MURAD U. PASIGAN, *CAO, AMS-GSD*
RICHARD P. SANLOCAN, *CAO, AMS-PSD*
NUR-AISHA C. PACASEM, *SAO, AMS-HRMD*
SAUDAH U. TAHIR, *Nurse III, The Clinic*
YUSOPH A. ABDULLAH, *Chief, ICO*
SALEMA A. MANALAO-SALAKUB, *AO V, IGRSO*
SITTIE MARIAM I. PANDI, *EA II, OSM*
CORAZON C. BORROMEO, *AO V, OCS*
IBTEHAJZ C. LIZARDO-AMIN, *AO V, BLOMM*
ESNAIN C. MAPAIT, *CDO I, OOB*
HAZRATH K. IBRAHIM, *Admin Aide IV, ISS*
ROHAINA G. KOGER, *Admin Aide V, PSRO*

SAHARAN JURJANI J. SILONGAN, *PDO V, AMBaG*
ABOBAKER I. EDRIS, *PDO V, TABANG*
ENGR. MOHAMMAD K. ABDULLAH, *PDO V, KAPYANAN*
ENGR. AMIRIL R. ENOK, *PDO V, SLMG*
SITTIE FAIZAH M. PANGCOGA, *PDO II, MRP*
HANIA S. HADJI ALI, *AO III, SALAM*

CAMALUDIN A. ESMAIL, *CAO, Fatwa Division, BDI*
MARIFA AINY M. AMPATUAN, *Board Secretary III, BBOI*
ARNOLD S. CARARAG, *ITO I, BICTO*

AISA S. ABS, *IO III, BIO*
ERIKA Y. ALIM, *AO V, OSC*

Alternate Members: **BAI JASMINE U. HASHIM**, *Legal Assistant II, LLLO*

ROSE B. PALTINCA-HONORICO, AO V, PD – OCOS
ENGR. MAIMONA A. SAMSODIN, AO III, PS
ASHMIRAH B. POLOG, SAO, BLA
HAZMIAH P. RACMAN, Accountant II, FMS-AD
NORJANNAH T. USMAN, AO IV, FMS-BD
ESNAIRA U. ANDA, Cashier II, FMS-CD
ROWENA M. KAMID, IA III, IAO
NORHODA A. MANDUYOG, Statistician II, TMS-PMD
NORHYNA B. SAMAL, DMO III, TMS-RDD
HANEEN S. MOLIVA, AO II, AMS-GSD
REISHMA A. ABAS, AO V, AMS-HRMD
FATMAH JOHANNA U. KIDUCAN-ABDULLAH, AO III, The Clinic
SHALABI D. KALI, ITO II, ICO
ALEIJAH A. DANDA-MAMA, AA III, IGRSO
NORHAYA ODIN TAN, AA II, OSM
KASHAREL AYRA A. MAYO, EA II, OCS
MOHALIDIN A. ALI, AO V, BLOMM
RAMLA MANGUDA, AA I, OOBK
HARON B. BANDON, Intelligence Agent I, ISS
BAI AISA A. AYOB, Admin Aide V, PSRO

CECILLE F. GUIDOGA, PDO III, AMBaG
FATIMA U. MOHAMAD, PDO II, KAPYANAN
DYAN FAISALYNN D. MODASIR, PDO I, MRP
BAI SITTIE MUHAYMINA E. MAADIL, AO III, SALAM
SHAHARA K. ABDUL, PDO II, SLMG
SAJID P. NAMLA, PDO III, TABANG

BAI MAHJUBAH Y. SINSUAT, Admin Aide VI, BICTO
BAI ANRA I. LINGGA, GAD Specialist I, BBOI
HADZAIMA K. TAHIR, AA II, BDI
JONAVY O. AZIS, AO II, BIO
ALMA LUZ JACKILOU A. LOZANO, AO II, OSC

C. Secretariat

Head - **RAYHANA M. MOKAMAD**, CAO, Records Division
 Members - **MARIA NILDA M. GUIALEL**, AO III, AMS-RD
ASNAIRA R. ATING, AO III, OCOS

III. GENERAL FUNCTION

The GFPS shall ensure and sustain the OCM's critical consciousness and support on women and gender issues. It shall lead in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspective in the programs, projects, activities, and processes.¹

IV. ROLES AND RESPONSIBILITIES

The Chief Minister or the GFPS Chairperson shall:

1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems, and procedures of the agency including the creation, strengthening, modification, or reconstitution of the GFPS.

¹ Adopted from Section 37, Rule Vi, IRR of RA No. 9710

2. Approve the GAD Plan, Program, and Budget (GPB) of the OCM.

The Executive Committee (ExeCom) shall:

1. Provide direction and give policy advice to the Chief Minister to support and strengthen the GFPS and OCM's GAD mainstreaming activities.
2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the OCM in response to the gender issues faced by its clients and employees.
3. Prepare and recommend the OCM's GPB to BWC, for review. If found to be in order, the latter shall endorse to the Chief Minister for approval.
4. Ensure the timely submission of GPB, Accomplishment Report (AR) and other GAD-related reports to the BWC and Ministry of Finance, and Budget and Management.
5. Ensure the effective and efficient implementation of the OCM's GAD programs, activities, and projects and the judicious utilization of the GAD Budget.
6. Build and strengthen OCM's partnership with BWC, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming.
7. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and /or GFPS members.
8. Perform such other functions as may be assigned by the Chief Minister or law

The Technical Working Group (TWG) shall:

1. Facilitate the implementation of gender mainstreaming efforts through the GAD planning and budgeting process.
2. Formulate GAD Plans, Programs, and Budgets in response to the gender gaps and issues, following the conduct of a gender audit, gender analysis, and/or review of sex-disaggregated data.
3. Assist in the capacity development of and provide technical assistance to the OCM. In this regard, the TWG shall work with the OCM's Human Resource Management Division (HRMD) for the development and implementation of appropriate interventions on gender equality and women empowerment.
4. Coordinate with the various units of the OCM, including its attached agencies, and ensure their meaningful participation in GAD strategic and annual planning exercises. The preparation, consolidation, and submission of the attached agencies' GPB shall likewise be coordinated with the OCM GFPS.
5. Monitor the implementation of GAD-related programs, activities, and projects in their respective offices and suggest corrective measures to improve the implementation thereof, including other GFPS activities.
6. Prepare and consolidate GAD Accomplishment Reports.

7. Recommend activities of GFPS and update the progress of OCM's GAD mainstreaming activities to the Chief Minister or ExeCom.
8. Perform such other functions as may be assigned by the Chief Minister or the ExeCom.

The Secretariat shall:

1. Support the executive, technical, and operational management of the GFPS.
2. Maintain effective record technique and operation of the GFPS.
3. Perform other tasks as may be directed by the Chief Minister or the ExeCom.

V. DURATION AND WORKING PROCEDURE

The GFPS shall meet in plenary meetings periodically or at least once every three (3) months, or as may be necessary upon the call of the Chair or a majority of the members thereof.

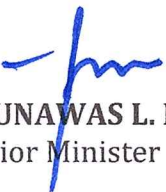
The TWG shall promulgate such rules and guidelines as may be necessary for the procedural operation of the GFPS.

VI. EFFECTIVITY

This Memorandum Order shall take effect immediately upon its signing and shall remain valid unless earlier revoked by the Chief Minister. It supersedes all other issuances, memoranda, or orders inconsistent herewith.

For strict compliance.

By Authority of the Chief Minister
AHOD B. EBRAHIM:


ABUNAWAS L. MASLAMAMA
Senior Minister

Bangsamoro Autonomous Region in Muslim Mindanao	
Office of the Chief Minister	
OFFICE OF THE SENIOR MINISTER	
RELEASED	
Name:	ABDUL AZIS LU ALI
Date:	30 OCT 2024 Time: 3:00 PM

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