



BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE GOVERNOR

CIRCULAR NO. 1236 Series of 2026

Subject: Amendments on the Authorization Form for Querying the Bangko Sentral Records for Screening Applicants and Confirming Election of Directors/Trustees and Appointment of Officers

The Monetary Board, in its Resolution No. 415 dated 14 May 2026, approved amendments to Appendix 80/Q-44 of the Manual of Regulations for Banks (MORB)/Manual of Regulations for Non-Bank Financial Institutions (MORNBFi) on the Authorization Form for Querying (AFQ) the Bangko Sentral Records for Screening Applicants and Confirming Election of Directors/Trustees and Appointment of Officers.

The amendment requires inclusion of the following details in the AFQ: Complete Maiden Name of Married Female, Taxpayer Identification Number, Birth Date, Sex, and Last Known Address of the individual subject to the query. This additional information serves as an added layer of verification by the Bangko Sentral against its existing records to ascertain the individual's qualification or non-qualification to hold any position in Bangko Sentral Supervised Financial Institutions (BSFIs). The amendment also aligns with existing regulations requiring BSFIs to use the AFQ.

Attached as Annex A of this Circular is the amended Appendix 80/Q-44 of the MORB/MORNBFi.

This Circular shall take effect fifteen (15) calendar days following its publication in the Official Gazette or in a newspaper of general circulation.

FOR THE MONETARY BOARD:


ELI M. REMOLONA, JR.
Governor

11 June 2026

Appendix 80/Q-44

AUTHORIZATION FORM FOR QUERYING THE BANGKO SENTRAL
RECORDS FOR SCREENING APPLICANTS¹ AND CONFIRMING
ELECTION OF DIRECTORS/TRUSTEES AND APPOINTMENT OF OFFICERS
(Appendix to Sections 137/136-Q/135-S (Bio-data of Directors/Trustees and Officers),
138/137-Q (Confidentiality), 146/146-Q/125-N/163-T (Management of Human
Resource-related Risk), 111-N, 136-S/132-P/113-N (Watchlisting))

AUTHORIZATION

I, (Last Name, First Name and Middle Name), with personal details as follows:

Complete Maiden Name (For Married Female)	Taxpayer Identification Number (TIN) ²	Birth Date (dd mmm yyyy) ³	Sex ³	Last Known Address
(e.g. Dela Cruz, Juana Santos)	(e.g. 123-456-789-000)	(e.g. 22 Oct 1979)	(Male/ Female)	

after being sworn in accordance with law, do hereby authorize the following, in accordance with applicable provisions of Secs. 137/136-Q/135-S (Bio-data of Directors/Trustees and Officers), 138/137-Q (Confidentiality), 146/146-Q/125-N/163-T (Management of Human Resource-related Risk) and 111-N, 136-S/132-P/113-N (Watchlisting):

- a) [Name of BSP-supervised financial institution (BSFI)], to conduct a background investigation on myself relative to my application for election or appointment to the position of (Position) in (Name of BSFI) which include, among others, inquiring from the records of the Bangko Sentral, including its Watchlist Files; and
- b) The Bangko Sentral to disclose its findings pertinent to the aforementioned inquiry on its records, including the Watchlist Files, to (Name of BSFI).

With the above authorization, I hereby waive my right to the confidentiality of the information that will be obtained as a result of the said inquiry, provided that disclosure of said information shall be limited to the purpose of ascertaining my qualification or non-qualification for the said position.

The person subject to this query shall hold the Bangko Sentral, its officers, employees and representatives free and harmless at all times from any and all liabilities, claims, demands, suits, costs, damages, losses and causes of action arising from this search, or attributable to errors, omissions or mistakes by the BSFI, its officers, employees, and/or agent/representatives.

IN WITNESS WHEREOF, I have hereunto set my hand this _____.

(Signature Over Printed Name)

¹ Applicants refer to those who passed the initial stages of the BSFI's pre-employment screening and are required to accomplish the AFQ, as part of the BSFI's background screening.

² In the absence of TIN, a valid passport number may be used as an alternative.

³ Should be consistent with the information indicated in the Birth Certificate as authenticated by the Philippine Statistics Authority or any competent foreign authority.

SIGNED IN THE PRESENCE OF:

(Signature Over Printed Name)
(Witness)

(Signature Over Printed Name)
(Witness)

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }

CITY }

BEFORE ME, this ____ day of _____ 20 ____ in
_____ personally appeared the following person:

Name	Competent Evidence of Identity (Type of I.D./I.D. No.)	Place of Issue	Date of Issue (dd mmm yyyy)
(Last Name, First Name, Middle Name)	_____	_____	_____

known to me to be the same person who executed the foregoing instrument,
and he/she acknowledged to me that he/she executed the foregoing instrument
and that the same is his/her free act and deed.

This instrument, consisting of two (2) pages, including the page on which
this acknowledgment is written, has been signed on the left margin of each and
every page thereof by (Last Name, First Name, Middle Name), and his/her
witnesses, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand, the day, year and
place above written.

Notary Public

Doc. No.: _____
Page No.: _____
Book No.: _____
Series of 20 _____