



BANGKO SENTRAL NG PILIPINAS

MEMORANDUM NO. M-2022-006

OFFICE OF THE DEPUTY GOVERNOR
FINANCIAL SUPERVISION SECTOR

To : **All BSP-Supervised Financial Institutions**

Subject : **Operational Relief on the Submission of Prudential Reports to the BSP-Financial Supervision Sector**

The Monetary Board (MB), in its Resolution No. 98 dated 20 January 2022, approved the following guidelines governing the submission of prudential reports by BSP-supervised financial institutions (BSFIs) to the BSP-Financial Supervision Sector (FSS) in view of the COVID-19 situation in the country:

A. Level 1 and Transactional Reports

1. The identified Level 1 and Transactional Reports (Annex A) shall continue to be submitted to the BSP-FSS in accordance with the timelines prescribed under existing regulations.

B. Other Reports

2. The submission of the remaining Level 1, Level 2 and Transactional Reports (Annex B) that fall due from the months of January to March 2022 shall be suspended by one (1) quarter.
3. Regular submission of the Level 1, Level 2 and Transactional Reports that were deferred shall resume for reports that fall due starting from the month of April 2022, in accordance with the timelines prescribed under existing regulations.
4. The submission of the Level 1, Level 2 and Transactional Reports that fall due from January to March 2022 and were deferred shall resume starting April 2022. Level 1 Reports whose submission was deferred in the first quarter of 2022 shall be submitted together with the reports due for submission in April 2022, following the prescribed deadlines under existing regulations.

5. Meanwhile, Level 2 and Transactional Reports that fall due from January to March 2022 and were deferred shall be submitted at any time on or before 30 April 2022, except for the Demand Deposit Account (DDA) Reconciliation Statement which shall be submitted on or before 28 February 2022.
6. In lieu of the submission of the Report on Basic Security Deposit Transactions during the months of January to March 2022, Trust Entities and Personal Equity and Retirement Account (PERA) Administrators, shall submit a notification of the intended deposit, withdrawal, replacement, or redemption of securities at least two (2) banking/business days prior to date of securities transfer to BSD-Transactional@bsp.gov.ph, tamsd@bsp.gov.ph, and to the Group Head and Division Head of the appropriate supervising department.

The format for the subject line shall be:

"BSD-Transactional <Full Name of Trust Entity/PERA Administrator>, yyyymmdd".

7. In the case of Level 2 Reports or Transactional Reports that cover several reporting periods, the BSFI may consolidate such reports into a single submission. The submitted reports will be counted as one (1) report for purposes of determining compliance with submission deadlines.

C. Other Guidelines

8. A BSFI that does not have any transactions or exposures to report will submit a Certification signed by the BSFI's President/Chief Executive Officer or his/her designated officer stating that the BSFI has no relevant transactions/exposures to report, together with a list of affected Level 2 and Transactional Reports falling due within the months of January to March 2022. The Certification and list will be submitted to the appropriate supervising department of the FSS on or before 30 April 2022.
9. The BSP-FSS may require a BSFI to submit a report earlier than the extended submission deadlines, if warranted. The BSFI shall be given a reasonable period to submit the same to the appropriate supervising department of the BSP.
10. Reports of BSFIs shall continue to be submitted electronically, in line with existing guidelines on the submission of reports under Memorandum No. M-2021-0036 dated 28 June 2021.

11. The notarization requirement for certifications shall continue to be waived.

For compliance.

 Digitally signed by
Chuchi G. Fonacier
Date: 2022.01.21
19:36:09 +08'00'

CHUCHI G. FONACIER
Deputy Governor

21 January 2022

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
A. Prudential Requirements				
1	Basel III Liquidity Coverage Ratio (LCR) Report - Consolidated	Quarterly	UKBs and their subsidiary banks and QBs	30 banking days from measurement date
	Basel III Liquidity Coverage Ratio (LCR) Report - Solo	Monthly	UKBs and their subsidiary banks and QBs	15 banking days from measurement date
	Minimum Liquidity Ratio (MLR) for stand alone TBs, RCBs and NBQBs	Monthly	Stand-alone TBs, RCBs and NBQBs	15 banking days after end of reference month
2	Basel III Report on Net Stable Funding Ratio (NSFR) - Consolidated	Quarterly	UKBs and their subsidiary banks and QBs	30 banking days from measurement date
	Basel III Report on Net Stable Funding Ratio (NSFR) - Solo	Monthly	UKBs and their subsidiary banks and QBs	15 banking days from measurement date
3	Basel III Capital Adequacy Report - Consolidated (applicable to parent banks and subsidiary NBQBs with financial allied undertaking excluding insurance companies)	Quarterly	UKB Parent banks with subsidiary banks and NBQBs with financial allied undertakings excluding insurance companies	30 banking days after end of reference quarter
	Basel III Capital Adequacy Report - Solo	Quarterly	UKBs and subsidiary banks/QBs	15 banking days after end of reference quarter
	Basel 1.5 Capital Adequacy Ratio (CAR) Report (for stand alone TBs and RCBs) - Solo (CAR)	Quarterly	Stand-alone TBs, RCBs	15 banking days after end of reference quarter
	Basel 1.5 Capital Adequacy Ratio (CAR) Report (for stand alone TBs and RCBs) - Consolidated (applicable to parent banks with subsidiary banks and other financial allied undertakings excluding insurance companies) (CAR)	Quarterly	Stand-alone TBs, RCBs	30 banking days after end of reference quarter
	Report of the Risk-Based Capital Adequacy ratio -Solo basis (Head Office plus branches) -Consolidated basis (Parent QB plus subsidiary financial allied undertakings but excluding insurance companies)	Quarterly	NBQBs/NSSLAs	30th business days after end of reference quarter
	Supplemental Capital Adequacy Ratio (CAR) Report on the Temporary Regulatory Relief on the Capital Treatment of Provisioning Requirements under the Philippine Financial Reporting Standard (PFRS) 9	Quarterly	BSP-supervised financial institutions availing the temporary regulatory relief on the capital treatment of provisioning requirements under PFRS 9	Following the submission timeline of CAR reports during the period of availment of the capital relief measure, starting from the quarter-end reporting period subsequent to the date of notification to the BSP of the BSFI's availment of the capital relief

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE
4	Basel III Leverage Ratio (BLR) Report - Consolidated (applicable to parent UKBs/subsidiary NBQBs with financial allied undertaking excluding insurance companies)	Quarterly	UKBs and their subsidiary banks and QBs	30 banking days after end of reference quarter
	Basel III Leverage Ratio (BLR) Report - Solo	Quarterly	UKBs and subsidiary banks/NBQBs	15 banking days after end of reference quarter
5	Basel III Report on Selected Accounts and Activities for the Identification of Domestic Systemically Important Banks (DSIB)	Semestral	All covered UKBs	30 banking days after end of reference semester
B. Statements of Financial Position/Performance/Condition				
6	Financial Reporting Package (FRP) - Consolidated for Banks (applicable to parent banks with subsidiary banks and other financial allied undertakings excluding insurance companies)	Quarterly	UKBs and TBs with with subsidiary banks and other financial allied undertakings excluding insurance companies	30 banking days after end of reference quarter
	FRP - Solo for Banks	Monthly	UKBs and TBs	15 banking days after end of reference month
	FRP - Solo for Banks	Quarterly	RBs/Coop Banks	15 banking days after end of reference quarter
	FRP - Solo for Trust Corporations	Quarterly	TCs	15 banking days after end of reference quarter
	Financial Reporting Package for Non-Stock Savings and Loan Association (FRPNSSLA)	Quarterly	NSSLAs	30 calendar days after end of reference quarter
	Financial Reporting Package for Trust Institutions (FRPTI)	Quarterly	All Trust Institutions	20 banking days after end of reference quarter
	Supplemental Report to the Financial Reporting Package (FRP) on Modified and Restructured Loans	Monthly/ Quarterly	BSP-supervised financial institutions	For reporting period 30 September and 31 December 2022 - 15 February 2022 For reporting periods January to December 2022 - Following the submission timeline of solo/consolidated FRP
7	Published Balance Sheet (PBS) / Consolidated Balance Sheet (Before Publication) For Banks (consolidated reports are applicable to parent banks with subsidiary banks and other financial allied undertakings excluding insurance companies) for Banks	Quarterly	Banks	12 banking days from the date of Call Letter
	Published Balance Sheet (PBS) for Trust Corporations	Quarterly	TCs	20 banking days from the date of Call Letter

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE
8	Consolidated Daily Report of Condition (CDRC)	Weekly	UBs/KBs	3 banking days after end of reference week
			TBs	6 banking days after end of reference week
	Weekly Report on Required and Available Reserves Against Deposit Liabilities (WRRAR)	Weekly	RBs/Coop Banks	4 banking days after end of reference week
	Consolidated Report on Required and Available Reserves Against Deposit Substitutes and Special Financing (CRRAR)	Weekly	NBQBs	4 banking days after end of reference week
9	Reserve Required on Trust and Other Fiduciary Accounts (TOFA)	Weekly	Banks/QBs/NBFIs with Trust Authority	3 banking days after end of reference week
	Consolidated Statement of Condition (CSOC) / Consolidated Statement of Income and Expenses - FC	Monthly	NBQBs/NBFIs	15 banking days after end of reference month
	Consolidated Statement of Condition (CSOC) / Consolidated Statement of Income and Expenses - IH	Monthly	NBQBs/NBFIs	15 banking days after end of reference month
	Consolidated Statement of Condition (CSOC) / Consolidated Statement of Income and Expenses - Pawnshop	Annually	Pawnshop	on or before 30 April of the reference calendar year
	Statement of Condition (For subsidiaries/affiliates abroad of domestic banks) with schedules, as follows: 1 - Analysis of Due to Parent Firm/Bank and/or Other Subsidiaries/Affiliates; and 2 - Schedule of Selected Accounts - Classified by Country	Quarterly Semestral Semestral	UBs/KBs	15th banking day after end of reference quarter
	Statement of Income and Expenses (For subsidiaries/affiliates abroad of domestic KBs)	Quarterly	KBs	15th banking day after end of reference quarter
10	Statement of Capital Required and Capital Accounts (SCRCA)	Semi-monthly	NBQBs	7 banking days after 15th and end of the month
11	Report of Selected Branch Accounts (BRANCH)	Quarterly	Banks	20 banking days after end of reference quarter

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE
12	Consolidated Foreign Exchange Position Report	Daily	UBs/KBs	Within three (3) banking days from reference date
		Monthly	TBs	Within three (3) banking days after end of reference month
	Sworn Certification on the Accuracy and Completeness of the Consolidated Foreign Exchange (FX) Position Report	Monthly	UBs/KBs and TBs	Within five (5) banking days after end of reference month
	FX Form 1 Skeds 8 and 13	Daily	UKBs	2 banking days from reference date
C. Reports on Exposures to Vulnerable Sectors				
13	Report on Compliance with Mandatory Credit Allocation Required Under RA 6977 (as Amended by RA Nos. 8289 and 9501)(MSME)	Quarterly	Banks	15 banking days after end of reference quarter
14	Report on Compliance with the Mandatory Agri-Agra Credit (Agri-Agra)	Quarterly	Banks	15 banking days after end of reference quarter
D. Reports on Digital Payment Transactions				
15	Report on Electronic Money Transactions (applicable to Electronic Money Issuers) (E-Money)	Quarterly	Banks, NBFIs and other entities with E-Money Authority	15 banking days after end of reference quarter
16	Credit Card Business Activity Report (CCBAR) (applicable to Financial Institutions (FIs) with Credit Card Operations)	Quarterly	BSP-supervised financial institutions with credit card operations	15 banking days after end of reference quarter
17	Report on Remittance, Money Changing/ Foreign Exchange, and/or Virtual Currency Exchange Transactions (Report on Money Service Business (MSB))	Quarterly	All Non-Bank Remittance and Transfer Companies/ Money Changers/ Foreign Exchange Dealers	10 business days from the end of reference quarter
F. Reports in Support of Surveillance Models				
18	Interest Rates on and Loans and Deposits (IRLD)	Weekly	UKBs	not later than Friday after end of reference week
	Interest Rates on and Loans and Deposits (IRLD)	Monthly	UKBs	15 banking days after end of reference month
19	Report on Cross-Border Financial Positions (RCBP)	Quarterly	UKBs and subsidiary TBs	30 banking days after end of reference quarter
20	Expanded Report on Real Estate Exposures - Consolidated (ERREE)	Quarterly	UKBs and TBs	30 banking days after end of reference quarter
	Expanded Report on Real Estate Exposures - Solo (ERREE)	Quarterly	UKBs, TBs and subsidiary RBs	15 banking days after end of reference quarter
	Report on Real Estate Exposures - Solo (REE) for Trust Corporations	Quarterly	TCs	30 business days after end of reference quarter

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE
21	Stress Testing Reports Covering Credit and Market Risks (STRESS TEST)	Semestral	UKBs and TBs	30 banking days after end of reference semester
22	Report on Credit and Equity Exposures to Individuals/Companies/ Groups Aggregating P1 Million and Above (CREDEX)	Quarterly	UBs/KBs/IBs/TBs/NBQBs/IHs with Trust Functions/ and all other NBFIs which are subsidiaries/affiliates of UBs/KBs/IBs/TBs/NBOBs	15 banking days after end of reference quarter
<i>G. Reports in Support of Transparency and Disclosure</i>				
23	Annual Report of Head Office	Annual	Representative Offices of Foreign Banks	5 months after end of fiscal/calendar year
	Report on Consolidated Financial Statements of Banks and their Subsidiaries Engaged in Allied Financial Undertakings together with audited financial reports of such subsidiaries	Annually	UBs/KBs	120th calendar day after the end of reference year or adopted fiscal period
	Annual Report of Management to Stockholders Covering Results of Operations for the Past Year	Annually	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	Non-government banks -180th calendar day after the close of the calendar/ fiscal year elected by the bank Government banks - 100th calendar day after the close of the calendar/fiscal year elected by the bank
	Annual Report Assessment Checklist (ARAC)	Annually	UBs/KBs/TBs/RBs/NBQBs/NSSLAs/NBFIs	Non-government banks -180th calendar day after the close of the calendar/ fiscal year elected by the bank Government banks - 100th calendar day after the close of the calendar/fiscal year elected by the bank
	Financial Audit Report - Bank Proper a. Audited Financial Statements b. Opinion of the Auditor Together with attachments listed in Appendix 55	Annually	UBs/KBs/TBs/RBs	120th calendar day after the close of the calendar or fiscal year
	Financial Audit Report - Trust Department a. Audited Financial Statements b. Opinion of the Auditor together with attachments listed in Appendix 55	Annually	UBs/KBs/TBs	120th calendar day after the close of the calendar or fiscal year

LEVEL 1 REPORTS FOR REGULAR SUBMISSION

	Name of Report	Frequency	Covered FIs	DEADLINE
	Audited Financial Statements of the Foreign Banking Offices and Subsidiaries	Annually	UBs/KBs	30th banking day from date of submission/ release of said reports to the foreign banking offices and subsidiaries of Philippine banks
	Consolidated Annual Financial Statement of Financial Intermediaries and their Allied Undertakings/Affiliates/ Subsidiaries supported by Individual Annual Undertakings/Affiliates/Subsidiaries and their Audited Financial Statements	Annually	NBQBs	120th calendar day after end of reference year
	Audited Financial Statements for Previous Year Prepared by the External Auditor and the Corresponding Auditor's Letter of Comments	Annually	NBQBs/NSSLAs/NBFIs	90th day after the start of audit
	Audited Financial Statements for the Previous Year Ended Prepared by the External Auditor together with actions taken on the financial audit report	Annually	Pawnshops/MSBs	June 30 of the following reference year
	Audited Financial Statements [two (2) sets of AFS: AFS of the trust corporation proper and AFS covering trust operations] for Previous Years Prepared by the External Auditor and the corresponding Auditor's Letter of Comments	Annually	TCs	120th calendar day after the end of reference year
G. Other Reports Submitted to DSA				
24	Monthly Report on the Sale/Transfer and Investment Transactions of BSFIs under the Financial Institutions Strategic Transfer (FIST) Act	Monthly	BSP-supervised financial institutions	20 banking/business days after end of reference month
	FIST - Application for Eligibility	Quarterly	BSP-supervised financial institutions	15 banking days after end of reference quarter
	FIST - Masterlist			

TRANSACTIONAL REPORTS

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP)
1	Reportable Major Cyber-Related Incidents	As Incidents occur	BSFIs	Within two (2) hours upon discovery Within twenty-four (24) hours from discovery
2	Disruptions of financial services and operations	As disruptions occur	BSFIs	Within two (2) hours upon discovery Within twenty-four (24) hours from discovery
3	Report on Reputation Event	As events occur	BSFIs	Within five (5) calendar days from date of determination of any reputation event
4	Reportable Operational Risk Event	As events occur	BSFIs	Within ten (10) calendar days from date of discovery
5	Report on Liquidity Ratios below the Minimum	As events occur	Banks/NBQBs	Within the banking/business day immediately following the occurrence of the third liquidity/stable funding shortfall
6	Report on Crimes and Losses (RCL) - Initial/Final Report	As crimes/incidents occur	Banks/NBQBs/TCs/NSSLAs/MSB and Pawnshops	Deadline: Initial Report - 10 calendar days from date of knowledge; Final Report - 20 calendar days from date of termination of investigation

LEVEL 1 REPORTS

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
A. Prudential Requirements				
1	Internal Capital Adequacy Assessment Process (ICAAP) Document	Annually	UBs/KBs	Every 31 March of each year
2	Quarterly Basic Security Deposit (BSD) Report -PERA	Quarterly	PERA Administrators	20 banking days after end of reference quarter
	Quarterly Basic Security Deposit (BSD) Report-TRUST	Quarterly	All Trust Entities	20 banking days after end of reference quarter
B. Statements of Financial Position/Performance/Condition				
3	Statement of Assets and Liabilities	Monthly	Offshore Banking Units	15 banking days after end of reference month
C. Reports on Exposures to Vulnerable Sectors				
4	Report on Microfinance Products (MBS)	Monthly	Banks	15 banking days after end of reference month
5	Income Statement on Retail Microfinance Operations (MIS)	Quarterly	Banks	15 banking days after end of reference quarter
D. Reports on FX and Securities Transactions				
6	Report on Non-Deliverable Forward Transactions (NDF)	Daily	Banks and Trust Entities with Type 2 Derivatives Authority	2 banking days from reference date
7	Securities Brokering Transaction Report (SBTR)	Monthly	Banks with securities brokering license	15 banking days after end of reference month
E. Reports in Support of Surveillance Models				
8	BSFI Consolidated Complaints Report (BCCR)	Quarterly	Banks	20 banking days after end of reference quarter
9	Report on Project Finance Exposures (RPFE) - Conso	Quarterly	UKB Parent banks	30 banking days after end of reference quarter
	Report on Project Finance Exposures (RPFE)-Solo	Quarterly	UKBs	15 banking days after end of reference quarter
10	Report on Repurchase Agreements of Banks/ Quasi-Banks (REPO Report)	Monthly	UKBs, Subsidiary TBs and Quasi-Banks	30 banking days after end of reference month
11	Report on Inventory of Bank Network (IBN)	Quarterly	Banks	20 banking days after end of reference quarter
F. Other Reports Submitted to DSA				
12	Borrowing of BSP Personnel (hard copy submission)	Quarterly	All Banks and NBQBs	15 banking days after end of reference quarter
13	Information Technology Profile Report (IT Profile)	Annual	UKBs, TBs, RCBs, TCs, NBFIs	25 calendar days after end of reference year

LEVEL 1 REPORTS

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
14	Electronic Payment and Financial Services (EPFS)	Monthly	Banks and NBFIs with EPFS license	15 banking days after end of reference month
		Semestral		15 banking days after end of reference period

LEVEL 2 REPORTS

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
1	Report on Material Related Party Transactions	Quarterly	UBs/KBs/TBs/RBs/Coop Banks	20 calendar days after end of reference quarter
2	Consolidated List of Stockholders and their Stockholdings	Annually/quarterly when any change occurs	UBs/KBs/TBs/RBs/Coop Banks	12th banking day after end of calendar year and if there are changes, 12th banking day after end of the reference quarter
3	Certification on Lending to Local Government Units	Semestral	UBs/KBs/TBs/RBs/Coop Banks	15 banking days after end of reference semester
4	Certification on Lending to Borrowing Government Entities	Semestral	UBs/KBs/TBs/RBs/Coop Banks	15 banking days after end of reference semester
5	List of Members of the Board of Directors, Trustees, and Officers (LDTO)	Annually	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	20 banking/business days from the annual election of the board of directors/trustees
6	Certification of Compliance with Section 55.4 of R.A. No. 8791 (prohibits banks from employing casual, non-regular personnel)	Semestral	UBs/KBs/TBs	7th banking day after end of June and Dec.
		Annually	RBs/Coop Banks	180 days after close of calendar or fiscal year
7	Certification on Funds Borrowed from FCDU/EFCDU	Monthly	TBs	5th banking day after end of reference month
8	Conversion/Transfer of FCDU loans to RBU (A report is not required if no transfers were effected during the month)	Monthly	UBs/KBs	5th banking day after end of reference month
9	Consolidated Report on Loans Granted by FCDUs/EFCDUs	Monthly	UBs/KBs/TBs	15th banking day after end of reference month

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
10	Daily Report on Volume of Money Market Transactions	Daily	TBs	Not later than 3:00 P.M. on reference day
11	Report on Equity Investments in Non-Allied Undertakings	Semestral	NBQBs/NSSLAs/NBFIs	15th business day end of reference semester
12	Annual Underwriting Program	Annually	NBQBs/NSSLAs/NBFIs	1st working day of March of reference year
13	Certification that the QB did not enter in the Repurchase Agreement covering Government Securities, Commercial Papers and other Non-Negotiable Securities or Instruments that are not documented	Semestral	NBQBs/NSSLAs/NBFIs	5th banking day after end of every semester
14	Report on Intra-Group Transaction	Quarterly	TCs	20 calendar days after the end of reference quarter
15	Credit Accommodations to Officers, Directors, Stockholders, and Their Related Interests	Monthly	NBQBs/NSSLAs/NBFIs/TCs	15th calendar days from end of reference month
16	Past Due Receivables, Loans and/or Commercial Papers/Private Securities	Quarterly	NBQBs/TCs	15th calendar day after end of reference quarter
17	List of New Offices (Branches and Accredited Remittance Sub-Agents)	Monthly	All Non-Bank Remittance and Transfer Companies/ Money Changers/ Foreign Exchange Dealers/ Pawnshops	5 banking days after end of reference month
18	List of New/Terminated Tie-up Partner/s.	Monthly	All Non-Bank Remittance and Transfer Companies/ Money Changers/ Foreign Exchange Dealers	5 banking days after end of reference month

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
19	List of Operating and Closed/Delisted RTC/MC/FXD Offices	Semestral	All Non-Bank Remittance and Transfer Companies/ Money Changers/	10 banking days after end of reference semester
20	Reports on the Total Value of Foreign and Domestic Remittance Transactions	Quarterly	All Non-Bank Remittance and Transfer Companies/ Money Changers/ Foreign Exchange Dealers	10 banking days after end of reference quarter
21	Certification of Compliance with FCDU/EFCDU Cover Requirements (Appendix 15.1)	Quarterly	Banks with FCDU license	15 banking days after end of reference quarter
22	Certification of Compliance with the FCDU/EFCDU Cover Requirements [for UBs/KBs] (Appendix 15a)	Quarterly	Banks with FCDU license	15 banking days after end of reference quarter
23	Certification of Compliance with the FCDU Cover Requirements [for TBs/RBs/Coop Banks] (Appendix 15b)	Quarterly	Banks with FCDU license	15 banking days after end of reference quarter
24	Certification on FCDU/EFCDU Lending to RBU (Appendix 14)	Monthly	Banks with FCDU license	5 banking days from end of reference month
25	Report on Intraday Liquidity	Monthly	UBs/KBs	15 banking days after end of reference month
26	DDA Reconciliation Statement	Semestral	Banks and QBs	15th banking day from end of reference semester
27	Annual Report of All Interlocking Positions of its Directors and Officers	Annually	BSP-supervised financial institutions	20 banking days after end of reference year

TRANSACTIONAL REPORTS

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
1	Report on Dividends Declared	As dividends are declared	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs	10th banking/business day after date of dividend declaration
2	Notice to Bangko Sentral on board of directors' approval of the bond issue	As bond issuance is approved	Banks	5 banking days from approval of the board of directors
3	Notice to Bangko Sentral on SEC's approval of bond issue together with the documents required by the SEC for the creation and registration of the bond issue	As approved	NBQBs/NBFIs	3rd business day from approval by SEC
4	Notice/Application for Write-Off of Loans, Other Credit Accommodations, Advances and Other Assets	As write-off occurs	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/TCs	Within 30 banking days after every write-off
5	Official Registered E-mail Addresses for Report Submission	As changes occur	All BSFIs	Immediately after change
6	Official Registered E-mail Addresses for Electronic Correspondences from the BSP- Financial Supervision Sector (FSS)	As changes occur	All BSFIs	Immediately after change
7	Acknowledgement receipt of copies of specific duties and responsibilities of the board of directors and of a director and certification that they fully understand the same	Annually or as directors are elected	Banks	30th banking day after the date of election
8	Appointment/Replacement of the Chief Risk Officer	As changes occur	Banks	5 calendar days from the time of approval of the board of directors (For UBs/KBs and TBs) 5 banking days from the time of approval of the board of directors (For RBs)
9	Report on Compliance with Section 36 of R.A. No. 8791 Transmittal of Board resolution/Written approval on Credit Accommodation to DOSRI in compliance with Sec. 36 R.A. No. 8791	As loan to DOSRI is approved	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	20th banking day after approval of direct or indirect loan granted any DOSRI
10	Transmittal of Board Resolution/Written Approval On Credit Accommodation to Subsidiaries and/or Affiliates in Compliance with Sec. 342 (Loans, other credit accommodations and guarantees granted to subsidiaries and/or affiliates)	As loan to subsidiaries and/or affiliates is approved	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs	20th banking day after approval

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
11	Biographical Data of Directors/Officers with ID pictures If submitted in CD form- first page of each of the directors/officers' Biographical Data saved in CD and control prooflist If sent by electronic mail - first page of Biographical Data or Notarized list of names of Directors/Officers whose Biographical Data were submitted thru electronic mail to be faxed to DSA	Upon every election/re-election or appointment/promotion or if change in name occurs or if requesting for approval of interlocks	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	20th banking day from date of election of the directors/meeting of the board of directors in which the officers are appointed/ promoted
12	Certification of the independent director that he/she is an independent director as defined under Sec. 131 (Definition of terms)/Item "g" of Sec. 4002Q and that all the information thereby supplied are true and correct	Upon election	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	20th banking day from date of election
13	Duly accomplished authorization form for querying the BSP watchlist files	Upon election or appointment/promotion as first time director/officer within a bank or banking group	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/NBFIs/TCs	20th banking day from date of election of the directors/meeting of the board of directors in which the officers are appointed/ promoted
14	Certification of directors/officers with rank of senior vice-president and above, and officer whose appointment requires prior Monetary Board approval	Upon election/appointment/promotion	UBs/KBs/TBs	20th banking day from date of election/appointment/promotion
15	Certification of director/officer that he/she has all the qualifications and none of the disqualifications	Upon election/appointment/promotion	RBs/Coop Banks/NBQBs/NBFIs/TCs	Upon election/appointment/promotion
16	Verified statement of director/officer that he/she has all the qualifications and none of the disqualifications	After election or appointment and as changes occur	UBs/KBs/TBs	7th banking day as changes occur or after election/appointment
17		Upon every election/ re-election or appointment/promotion	RBs/Coop Banks	20th banking day from date of election/appointment/promotion
18	Report on Disqualification of Directors/Officers	As disqualification occurs	UBs/KBs/TBs/RBs/Coop Banks/NBQBs/NSSLAs/TCs	Within 72 hours from receipt of report by the board of directors
19	Information/Documents Required under Appendices 8 & 9 (MOR)	Only once, as change occurs	TBs Banks	15th banking day from date of change
20	Examination Reports Done by the Foreign Bank Supervisory Authority	As examination occurs	UBs/KBs	30th banking day from date of submission/ release of said reports to the foreign banking offices and subsidiaries of Philippine banks

	Name of Report	Frequency	Covered FIs	DEADLINE (BASED ON EXISTING BSP ISSUANCES)
21	Waiver of the Confidentiality of Information under Sections 2 and 3 of R.A. No. 1405, as amended	As transaction occurs	UBs/KBs/TBs/RBs/Coop Banks/NSSLAs/NBFIs/TCs	To be made available during on-site examination or as needed by the supervising department
22	Notice of transfer of branches	As transfer occurs	TBs	5th banking day from date of transfer
23	Notice of Actual Date of Opening a Branch	As it occurs	Bank	5th banking day from date of opening
24	Notice of Election/Appointment of Members of Board of Directors and Committees	As changes occur	NBQBs/NSSLAs/NBFIs/TCs	10th day from election/assumption of office
25	Board resolution on quasi-bank's/trust corporation's signatories of report submitted to Bangko Sentral	As authorized	NBQBs/NSSLAs/NBFIs/TCs	3rd day from date of resolution
26	Documentary requirements/information on organizational structure and operational policies See Annex Q-3-e for documentary requirements/information required	Upon submission of application to engage in QB As change occurs	NBQBs/NSSLAs/NBFIs/TCs	15th calendar day from change/issuance
27	Corporate Secretary's Certification on list of stockholders and/or groups of stockholders	As change in composition of stockholders occurs	NBQBs/NSSLAs/NBFIs	Immediately after change
28	Report on Undocumented Repurchase Agreement	Upon knowledge of transaction	NBQBs/NSSLAs/NBFIs	Within 72 hours from knowledge of transactions
29	General Information Sheet	Annually upon occurrence of Stockholders' Meeting As changes occur	TCs	30th day from date of Annual Stockholders' Meeting or if changes occur, 7th day from date of change
30	Currency Rate Risk Protection Program (CRPP)	Per availment	UKBs	Not later than 5:00 PM the banking day following the date of availment
31	Report on Basic Security Deposit Transactions	On every deposit, withdrawal replacement or redemption of securities	All Trust Entities and PERA Administrators	3 banking/business days prior to date of securities transfer