



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Order No. 10194
Series of 2023

TO : ALL OFFICIALS AND EMPLOYEES
OFFICE OF THE CHIEF MINISTER AND ATTACHED AGENCIES
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : FLAG RAISING AND FLAG RETREAT CEREMONIES

DATE : 28 Sha'ban 1444 AH | 20 March 2023

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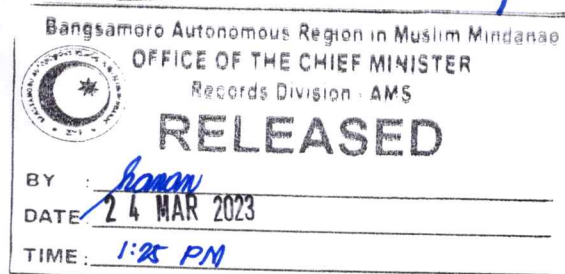
1. Pursuant to Section 8 of Republic Act No. 8491,¹ all officials and employees of the Office of the Chief Minister (OCM) are directed to strictly observe participation in the flag raising and retreat ceremonies every Monday and Friday.
2. Beginning **April 2023**, the OCM and attached agencies will lead BARMM-wide flag raising and flag retreat ceremonies on the first Monday and last Friday of each month. Thereafter, identified office, service, or division shall lead OCM's flag raising and retreat ceremonies on the succeeding Monday and Friday, as per the schedule attached hereto.
3. Offices, services, and special programs located outside of Cotabato City, such as the Marawi Rehabilitation Program, the Office of the Deputy Minister-Island, and the Bangsamoro Liaison Office in Metro Manila, are directed to conduct their own ceremonies in their respective locations.
4. All personnel are required to wear the proper office uniform. Attendance shall be checked by the focal person of the office or unit leading the ceremonies and submit the same to the Administrative Management Service-Human Resource Management Division for consolidation and as one of the references for their performance evaluation to be indicated in their Individual Performance Commitment and Review Form (IPCR) and Performance Evaluation Form (PEF).
5. For questions and/or clarifications, please coordinate with **Ms. Vfhaizarr U. Guiaber** of the Administrative Management Service-Human Resource Management Division, OCM-BARMM at telephone number **(064) 421-9968**.

For information, guidance and **strict compliance**.

By Authority of the Chief Minister
AHOD B. EBRAHIM

ABDULRAOF A. MACACUA
Senior Minister

OCM-BARMM RD-AMS
AAA141127



¹An Act Prescribing the Code of the National Flag, Anthem, Motto, Coat-Of-Arms, and Other Heraldic Items and Devices of the Philippines which provides that all government agencies and instrumentalities, and local government offices, government-owned corporations and local government units are enjoined to observe flag day with appropriate ceremonies.

RECEIVED FOR ROUTING
By: **MASNAH K. MIDTIMBANG**
Date: **24 MAR 2023**
Time: **1:20 PM**



Republic of the Philippines
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2023 SCHEDULE OF FLAG RAISING AND FLAG RETREAT CEREMONIES

Date	Executive Office/ Service/ Division/ Special Program/ Attached Office
April 3-April 7	Bangsamoro Board of Investments
April 10 -14	Office for Settler Communities
April 17-21	Bangsamoro Darul Ifta
April 24-28	Bangsamoro Information Office
May 1-5	Office of the Senior Minister
May 8-12	Bangsamoro Information and Communications Technology Office
May 15-19	The Clinic
May 22-26	Information and Communication Office
May 29-June 2	Internal Audit Office
June 5-9	Office of the Chief of Staff
June 12-16	Legal and Legislative Liaison Office
June 19-23	Office for Other Bangsamoro Communities
June 26-30	Office of the Wali
July 3-7	Office of the Cabinet Secretariat
July 10-14	AMS-Human Resource Management Division
July 17-21	AMS-Property and Supply Division
July 24-28	AMS-General Services Division
July 31-August 4	AMS- Records Division
August 7-11	Administrative Management Service
August 14-18	FMS-Accounting
August 21-25	FMS-Budget
August 28-Sept 1	FMS-Cash
September 4-8	Finance Management Service
September 11-15	Bangsamoro Library and Archives
September 18-22	TMS-Research and Development Division
September 25-29	TMS-Planning and Management Division
October 2-6	Technical Management Service
October 9-13	Internal Audit Office
October 16-20	AMBAG
October 23-27	SLMG
October 30-November 3	SALAM
November 6-10	Bangsamoro Attorney General's Office
November 13-17	KAPYANAN
November 20-24	TABANG
November 27-December 1	Office of the Deputy Chief Minister - Mainland
December 4-8	Intelligence and Security Service

December 11-15	Procurement Service
December 18-22, and 29	Administrative Management Service

Note: The above schedule shall be adopted for next year, noting that the Executive and Service Offices shall lead the first Monday and Friday ceremonies, unless a new instruction is released by the OCM top management.



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