



MEMORANDUM CIRCULAR NO. 01
Series of 2024

TO : ALL CONCERNED

SUBJECT : GUIDELINES ON THE RESUMPTION OF DEPLOYMENT OF PROFESSIONAL AND SKILLED WORKERS BOUND FOR KUWAIT

Pursuant to the objectives of strengthening the friendly bilateral relations between the State of Kuwait and the Republic of the Philippines, and with the lifting of suspension in the issuance of entry and work visa to Filipino nationals, the Department of Migrant Workers (DMW) hereby informs the public of the resumption of deployment of all professional and skilled workers bound for Kuwait subject to the following guidelines.

I. Accreditation Procedure and System:

The existing procedures under Part III Rule 1 (Accreditation and Registration of Principals/Employers) of the 2023 DMW Rules and Regulations Governing the Recruitment and Employment of Landbased Overseas Filipino Workers for the verification of accreditation documents, approval and revalidation of job orders of foreign employers/principal, foreign recruitment agency (FRA) and onsite accreditation outlined under Memorandum Circular No. 16, Series of 2022 are hereby implemented.

II. Documentary Requirements

The documents required in the processing and issuance of Overseas Employment Clearance (OECs) for the aforementioned positions bound for Kuwait are as follows:

1. Accreditation Certificate with approved job order issued by the Migrant Workers Office (MWO)-Kuwait as registered by the Landbased Accreditation Bureau (LAB) in the system;
2. Master employment contract duly verified by the MWO-Kuwait;
3. Copies of the worker's employment documents such as valid passport; Employment visa or work permit; certificate of medical fitness; and certificate of attendance to the required employment orientation/ briefing.



III. Contracts Processing

The qualified Licensed Recruitment Agency (LRA) will be allowed to process the documents of their workers through the existing On-line Processing System for Landbased professional and skilled workers and pay the fees for the issuance of the OEC.

IV. Safeguard measures

Employers intending to hire professional and skilled workers should have no existing record of welfare cases as certified by the Migrant Workers Office (MWO)-Kuwait. Further, a Joint Technical Working Group shall be established composed of representatives from competent authorities of both countries to monitor, discuss and address issues and concerns to the mutual benefit of workers and employers.

V. Applicability and Effectivity

These guidelines shall apply to all Filipino professional and skilled workers bound for Kuwait. Separate guidelines will be issued by the Department on the resumption of deployment for domestic workers.

All previous issuances inconsistent herewith are hereby amended accordingly.

This Circular shall take effect immediately.


HANS LEO J. CACDAC
ad interim Secretary

CONTROLLED AND DISSEMINATED

By: DMW General Services Division on July 12, 2024

