



BANGKO SENTRAL NG PILIPINAS
OFFICE OF THE DEPUTY GOVERNOR
SUPERVISION AND EXAMINATION SECTOR

MEMORANDUM NO. M-2014-046

To : ALL UNIVERSAL AND COMMERCIAL BANKS (UKBs) AND SUBSIDIARY THRIFT BANKS (TBs)

Subject : Guidelines on the Electronic Submission of the Report on Cross-Border Financial Positions (RCBP) Phase 1

Pursuant to BSP Circular No. 850 dated 08 September 2014 on the Report on Cross-Border Financial Positions (RCBP) of Banks, the following submission guidelines for the Phase 1 of the RCBP shall be observed for the reporting quarter-end 30 September 2014:

1. The prescribed data entry template (DET) and the corresponding Control Prooflist (CP) of the RCBP for Phase 1 can be downloaded from http://www.bsp.gov.ph/SES/reporting_templates beginning 08 December 2014 or requested from the BSP-Supervisory Data Center (SDC).
2. The initial, one-time submission of the prescribed Phase 1 DET of the RCBP together with the scanned copy of the CP in Portable Document Format (PDF) duly notarized and signed by the authorized official of the reporting bank shall be electronically transmitted within one hundred and twenty (120) calendar days after reference date 30 September 2014 to sdckb-rcbp@bsp.gov.ph.
3. The DET in Excel and CP in PDF shall be submitted using the following required file names:

Type of Bank	File Name	
	Data Entry Template	Control Prooflist
Universal and Commercial Banks (UKBs)	RCBP-KB.xls	RCBP-KB-CP.pdf
Thrift Banks (TBs)	RCBP-TB.xls	RCBP-TB-CP.pdf

and the prescribed subject format:

"RCBP <bankname>, <reference period>", as illustrated below:

To : sdckb-rcbp@bsp.gov.ph
Subject : RCBP *Bank Name*, 30 September 2014

4. Banks that are unable to transmit electronically can submit the DET and its accompanying scanned CP in CD form through messengerial or postal services within the prescribed deadline to:

The Director
Supervisory Data Center (SDC)
Bangko Sentral ng Pilipinas
11th Floor, Multi-Storey Building
BSP Complex, A. Mabini Street
Malate, Manila 1004

5. Submission guidelines for the electronic submission of the Phase 2 of the RCBP shall be covered by a separate issuance.
6. In accordance with BSP Memorandum No. M-2014-020 dated 22 April 2014, only electronic submissions originating from officially registered e-mail address/es of the bank shall be recognized and accepted by the SDC. Same registered e-mail address/es shall be used by the SDC in electronically acknowledging the submitted report and transmitting the corresponding validation results.
7. Report submissions that do not conform to the above prescribed procedures shall be considered erroneous or defective, and thus, considered unsubmitted. It likewise follows that only the DET and CP prescribed by the BSP for the RCBP shall be deemed compliant with the existing reportorial requirements and standard subject to validation and applicable penalties for late and/or erroneous reporting for Category B reports as prescribed under Subsection X192.2 of the Manual of Regulations for Banks.

For compliance.


NESTOR A. ESPENILIA JR.
Deputy Governor

03 December 2014