



BANGKO SENTRAL NG PILIPINAS

**OFFICE OF THE DEPUTY GOVERNOR
SUPERVISION AND EXAMINATION SECTOR**

MEMORANDUM NO. M-2013-004

To : ALL BANKS

**Subject : Enhancements to the Financial Reporting Package (FRP) in
Relation to Recently Issued Regulations**

Pursuant to Circular No. 762 dated 25 July 2012 on the Amendments to Regulations on Deposit for Stock Subscription of Banks/Quasi-Banks, Circular No. 772 dated 16 October 2012 on the Amendments to Regulations on Non-Performing Loans, and Circular No. 773 dated 13 November 2012 on the Amendments to Regulations on Guarantees Issued by Banks/Quasi-Banks, the following guidelines on the electronic submission of the updated FRP report shall be observed:

1. The updated FRP data entry templates (both solo and consolidated basis), the updated Simplified FRP data entry templates, the corresponding prescribed database file structure incorporating the above amendments, and the Control Prooflist can be accessed at <http://www.bsp.gov.ph/frp/templates> or requested from the BSP-SDC.
2. The updated FRP/Simplified FRP shall be adopted starting with the reporting period ending 31 January 2013 for Universal/Commercial and Thrift Banks and 31 March 2013 for Rural/Cooperative Banks. Deadline for submission is fifteen (15) banking days after end of reference period.
3. Consistent with the existing FRP submission guidelines, the updated FRP/Simplified FRP data entry templates shall continue to be submitted electronically to the following prescribed e-mail addresses:

E-Mail Address	Type of Reporting Bank
sdckb-frp@bsp.gov.ph	Universal/Commercial Banks (U/KBs)
sdctb-frp@bsp.gov.ph	Thrift Banks (TBs)
sdcrb-frp@bsp.gov.ph	Rural/Cooperative Banks (RCBs)

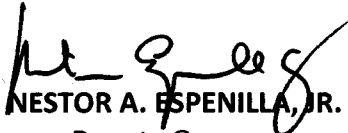
4. Banks shall electronically transmit the scanned Control Prooflist (CP) of the updated FRP/Simplified FRP in a compressed/zipped file, duly notarized and signed by the authorized official of the reporting bank to the above e-mail address within the required submission deadline using the following prescribed filenames:

Control Prooflist	Filename
Cover Page	Coverpage-FRP-ddmmccyy.pdf
Balance Sheet Accounts page 1	BS1-FRP-ddmmccyy.pdf
Balance Sheet Accounts page 2	BS2-FRP-ddmmccyy.pdf
Income Statement Accounts page 1	IS1-FRP-ddmmccyy.pdf
Income Statement Accounts page 2	IS2-FRP-ddmmccyy.pdf

where ddmmccyy is the reference period (e.g., 31dec2012).

5. Penalties for late and/or erroneous reporting of the FRP as provided for under existing regulations shall continue to apply.

For compliance.


NESTOR A. ESPENILLA, JR.
Deputy Governor

30 January 2013