



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. 0124

Series of 2025

TO : **ALL HEADS OF MINISTRIES, OFFICES, AND AGENCIES**
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : **GUIDELINES ON THE FORMULATION OF THE BANGSAMORO MINISTRIES, OFFICES, AND AGENCIES' (BMOAs) TRANSITION REPORT 2019-2025**

DATE : **13 Rabi Al-Awwal 1447 AH | 05 September 2025**

I. BACKGROUND/RATIONALE

The Bangsamoro Transition Authority (BTA) has served as the interim government of the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), exercising both legislative and executive functions since its formal establishment in February 2019, pursuant to Republic Act No. 11054, otherwise known as the Bangsamoro Organic Law (BOL).

Originally mandated to conclude its transition period by 30 June 2022, the BTA term was extended to May 2025 through Republic Act No. 11593, in recognition of the complexities of post-conflict governance and the need for institutional consolidation. Subsequently, the holding of the first regular parliamentary elections in the Bangsamoro Autonomous Region was further reset from 12 May 2025 to 13 October 2025 under Republic Act No. 12123, thereby extending the BTA's interim mandate until the assumption of office by the duly elected officials of the first Bangsamoro Parliament.

Under Section 12, Article XVI of Republic Act No. 11054, the BTA shall be deemed dissolved upon the election and qualification of the Chief Minister under the first Parliament. Within sixty (60) days of the full assumption of office by the first Parliament, the BTA is mandated to submit its final report and recommendations to the Bangsamoro Parliament, the House of Representatives, the Senate of the Philippines, and the Office of the President.

In preparation for the historic transition, and pursuant to Republic Act No. 11054, Memorandum Circular No. 0091, s. 2025, and the outcomes of the Directives, Accomplishments, and Performance Assessment Tracking (DAPAT) meetings, all BMOAs are hereby directed to prepare their Transition Reports. These reports will serve as essential components of the comprehensive Bangsamoro Transition Report, which will document the governance trajectory of the BTA from 2019 to 2025.

The comprehensive Bangsamoro Transition Report will serve as a strategic governance instrument, capturing key milestones, policy innovations, and institutional challenges encountered throughout the transition. It will also provide essential lessons and strategic guidance to guide the incoming regular Bangsamoro Government, ensuring policy continuity, institutional coherence, and sustained regional development. This report is envisioned not only as a historical record but also as a forward-looking roadmap for inclusive, stable, and progressive governance in BARMM.

II. PURPOSE

The purpose of these guidelines is to provide a clear framework for the formulation of the BMOAs' Transition Reports. The reports will focus on documenting the operational milestones, challenges, and strategic recommendations for continued governance after the transition.

III. OBJECTIVES

These Guidelines are intended to achieve the following specific objectives:

1. To present a comprehensive account of the accomplishments, challenges, and key learnings of BMOAs since their establishment; and
2. To provide actionable recommendations that will guide the future governance of BARMM, ensuring policy continuity and institutional resilience.

IV. ORGANIZATIONAL TRANSITION REPORT OUTLINE

The Transition Report shall be organized as follows:

1. **Executive Summary** – This part outlines the BMOA's transition under the BTA, and highlights key accomplishments, challenges, lessons learned, and recommendations to address gaps and enhance future collaboration.
2. **Introduction** – This section discusses the institutional mandate of the BMOAs as defined under the Bangsamoro Administrative Code and provides an overview of their structure and functions. It also outlines the purpose and scope of the BMOAs' Transition Report, detailing its objectives and significance.
3. **Major Accomplishments by Program**— This section outlines the BMOAs' significant achievements within specific programs, focusing on key milestones and outcomes. It highlights the successful execution of the programs and projects that have contributed to the advancement of BARMM's development goals and the BMOAs' mandate.
4. **Institutional Development and Organizational Strengthening** – This section outlines the BMOAs' human resources, focusing on staffing, recruitment, and professional development. It also emphasizes efforts to strengthen internal systems for improved efficiency and effectiveness. Additionally, it covers the recognition of achievements and the BMOA's engagement with external stakeholders to enhance collaboration and support for initiatives.
5. **Ongoing and Pipeline Initiatives** – This section highlights the BMOAs' current and upcoming programs, focusing on ongoing projects and initiatives that will continue after the transition. It outlines the status, objectives, and expected outcomes of these initiatives, with an emphasis on their contribution to the region's long-term development.
6. **Administrative and Financial Status** – This section provides an overview of the BMOAs' financial performance, including budget allocation, expenditure management, and resource utilization. It also examines administrative challenges, such as bottlenecks in policy execution and coordination, and highlights areas for improvement in financial planning.
7. **Institutional Challenges and Gaps** – This section identifies the key challenges and gaps faced by the BMOAs during the transition period, including limitations in resources, policy execution, and inter-agency coordination. It also highlights areas

where the BMOAs encountered operational inefficiencies and the steps needed to address these issues for improved performance.

- 8. **Lessons Learned and Recommendations.** This section summarizes key insights from the BMOA's transition, highlighting successes, challenges, and actionable recommendations to address gaps, improve operations, and guide future governance. It also offers suggestions for continuity and necessary reforms to enhance effectiveness.
- 9. **Acronyms and Abbreviations.** This section contains a list of frequently used acronyms and technical terms to ensure clarity and facilitate quick reference.
- 10. **Annexes.** This section includes relevant legal and policy documents, such as executive orders and guidelines. It also features an updated organizational structure, a list of plans and databases established, and other relevant reference materials.

The outline of the BMOAs' Transition Report is provided in *Annex A*.

V. ORGANIZATIONAL SET-UP

Each BMOA shall establish a Technical Working Group (TWG), which will be responsible for the following:

- a. Facilitate and oversee the preparation of the BMOA Transition Report;
- b. Organize meetings and workshops to gather necessary inputs, insights, and data for the report;
- c. Review and consolidate the draft report to ensure alignment with the required structure and guidelines; and
- d. Facilitate the finalization of the BMOA Transition Report, ensuring quality and completeness before submission.

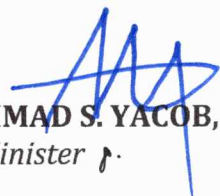
VI. TIMETABLE

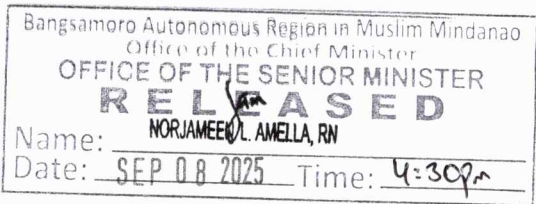
The formulation activities for the BMOAs' Transition Report will commence immediately after the issuance of this Memorandum. The report is expected to be completed and finalized on or before 31 October 2025, or within 60 days of the assumption of office by all members of the first regular Parliament.

Hence, all Bangsamoro ministries, offices, and agencies are hereby directed to prepare their Transition Report in accordance with Memorandum Circular No. 0091, s. 2025, and the provisions of this Memorandum.

For **strict compliance**.

By Authority of the Chief Minister
ABDULRAOF A. MACACUA


MOHAMMAD S. YACOB, Ph.D.
Senior Minister



BMOA'S TRANSITION REPORT OUTLINE

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