



Commission Proper

No. 3, Albert Einstein Road, Rosary Heights VII, Cotabato City 9600

RESOLUTION No. 1

Series of 2024
3rd Special *En banc*

A RESOLUTION ADOPTING THE BANGSAMORO YOUTH COMMISSION APPROVED GUIDELINES ON THE CERTIFICATION OF YOUTH ORGANIZATIONS FOR SECTORAL REPRESENTATIVE ELECTIONS IN THE BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO (BARMM)

AUTHORED BY: CHAIRPERSON MARJANIE S. MACASALONG, PhD, COMMISSIONER NASSERUDIN D. DUNDING, COMMISSIONER PRATIMA S. SAMSARAJI, COMMISSIONER MOHAMMAD FAIZAL S. ALIH and COMMISSIONER HAMDIE I. TANJIL

Commissioner representing Lanao del Sur, including Marawi City, Commissioner representing Maguindanao, including Cotabato City and the 63 Special Geographic Areas in North Cotabato, Commissioner representing Tawi-Tawi, Commissioner representing Sulu, and Commissioner representing Basilan, including Lamitan City, respectively

WHEREAS, the Constitution of the Republic of the Philippines, under Article II, Section 13, underscores the vital role of the youth in nation-building and mandates the State to promote and protect their physical, moral, spiritual, intellectual, and social well-being, and to inculcate patriotism and nationalism, and encourage their involvement in public and civic affairs;

WHEREAS, Paragraph 1, Section 2 of Bangsamoro Autonomy Act No. 10, otherwise known as the Youth Commission of the Bangsamoro Autonomous Region in Muslim Mindanao Act of 2020, recognizes the vital role of the youth in nation-building and establishes the policy of the Bangsamoro Government to promote and protect the physical, moral, spiritual, intellectual, and social well-being of the youth, and to encourage their involvement in public and civic affairs;

WHEREAS, Section 14(d), Chapter 2 of Bangsamoro Autonomy Act No. 13, otherwise known as the Bangsamoro Administrative Code, empowers the Bangsamoro Youth Commission to accredit, register, and oversee youth organizations and youth-serving organizations within the Bangsamoro Autonomous Region and facilitate their establishment;

WHEREAS, Section 15, Article IV of the Bangsamoro Autonomous Act No. 35, also known as the Bangsamoro Electoral Code (BEC), provides that reserved seats for sectoral representatives in the Bangsamoro Parliament shall include one seat each for women, youth, traditional leaders, and the 'Ulama, among others, ensuring that the youth sector is duly represented;



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WHEREAS, Section 17, Article IV of the BEC mandates that candidates for sectoral representatives must be members of a regional political party, or a sectoral party or organization, duly accredited by the COMELEC, after being certified by the appropriate ministry or regional agency on the basis of their track record in advocating for their respective sectoral concerns;

WHEREAS, Section 18, Article IV of the BEC states that sectoral organizations, including those representing the youth, must be certified by the Bangsamoro Youth Commission in order to participate in the sectoral representative elections;

WHEREAS, Republic Act No. 10742, known as the Sangguniang Kabataan Reform Act of 2015, reinforces the importance of youth participation in governance and policy-making and provides for mechanisms to ensure their involvement in local governance and development;

WHEREAS, there is a need to establish clear and comprehensive guidelines to facilitate the certification of youth organizations within the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) to ensure their active and legitimate participation in the sectoral representative elections, in accordance with the legal mandates and policies of the Bangsamoro Government and the Philippine Government;

NOW THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the Bangsamoro Youth Commission – Commission Proper hereby approves and adopts THE BANGSAMORO YOUTH COMMISSION APPROVED GUIDELINES ON THE CERTIFICATION OF YOUTH ORGANIZATIONS FOR SECTORAL REPRESENTATIVE ELECTIONS IN THE BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO (BARMM) to ensure their free and fair involvement in the political processes in BARMM, to wit:

THE BANGSAMORO YOUTH COMMISSION APPROVED GUIDELINES ON THE CERTIFICATION OF YOUTH ORGANIZATIONS FOR SECTORAL REPRESENTATIVE ELECTIONS IN THE BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO (BARMM)

ARTICLE I

INTRODUCTORY PROVISIONS

Section 1. Title. This Guidelines shall be known as the "*Guidelines on the Certification of Youth Organizations for Sectoral Representative Elections in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)*".

SECTION 2. Statutory Bases. The legal bases cited for this Guidelines are as follows



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a. **Paragraph 1, Section 2 of Bangsamoro Autonomy Act No. 10, otherwise known as the Youth Commission of the Bangsamoro Autonomous Region in Muslim Mindanao Act of 2020**, states that "[t]he Bangsamoro Government recognizes the vital role of the youth in nation-building. Thus, it is the policy of the Bangsamoro Government to promote and protect the physical, moral, spiritual, intellectual, and social well-being of the youth, to inculcate in them patriotism and nationalism, and to encourage their involvement in public and civic affairs."

b. **Section 14 (d), Chapter 2 of Bangsamoro Autonomy Act No. 13, otherwise known as the Bangsamoro Administrative Code**, states that the Bangsamoro Youth Commission shall have the power to "[a]ccredit, register, and oversee youth organizations and youth-serving organizations within the Bangsamoro Autonomous Region and/or facilities and help in their establishment".

c. **Section 15, Article IV of the Bangsamoro Autonomous Act No. 35, otherwise known as the Bangsamoro Electoral Code (BEC)** states that "[r]eserved seats for sectoral representatives shall constitute at least (10%) of the Members of the Parliament, which shall include two (2) seats each for Non-Moro Indigenous Peoples and settler communities. **Women, youth, traditional leaders, and the 'Ulama shall have one seat each** [emphasis supplied]: Provided, that the sectoral representatives shall in no case be less eight (8) seats."

d. **Section 17, Article IV of the BEC** states that "[t]he candidates for sectoral representatives shall be members of a regional political party, or a sectoral party or organization, duly accredited by the COMELEC, **after having been certified by the appropriate ministry or regional agency or office** [emphasis supplied] on the basis of their track record in their advocacy for the respective sectoral concerns."

e. **Section 18, Article IV of the BEC** states that "[s]ectoral organizations, duly registered with the COMELEC, through the [Bangsamoro Registration and Accreditation Committee] BRAC, may participate in the sectoral representative elections. *Provided, xxx that sectoral organizations for the youth shall be certified by the Bangsamoro Youth Commission* [emphasis supplied].

SECTION 3. Construction and Interpretation. These guidelines shall be liberally construed to promote the democratic participation of the Youth Sector and allow them to freely participate in the political processes in the BARMM.

SECTION 4. Definition of Terms. In accordance with this guideline, the terms employed herein shall be defined as follows:

a. **Applicant** refers to a Youth Organization that has applied for certification with the Bangsamoro Youth Commission (BYC) for the purpose of participating in the selection of the sectoral representative for the Youth Sector in the Bangsamoro Parliament.



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- b. **Certification** shall refer to the process of granting a certificate to a Youth Sectoral Organization evaluated and found to meet stated criteria or standards of the Bangsamoro Youth Commission.
- c. **Certified Youth Organization (CYO)** is a Youth Organization that has been duly certified by the Bangsamoro Youth Commission.
- d. **Commission** shall refer to the Bangsamoro Youth Commission.
- e. **Track record** refers to relevant involvement and accomplishments in advancing the rights and welfare of the youth in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) as supported by a list of relevant civic engagements.
- f. **Youth Organization (YO)** refers to a duly registered entity or association composed of individuals aged eighteen (18) to thirty (30), established to advance the youth's interests, rights, and welfare in various aspects of society. These organizations advocate for the Bangsamoro youth's empowerment, and the promotion of youth's rights within the framework of Philippine laws and regulations. Youth Organizations likewise shall be **classified** as follows:
- i. **Regional YO** refers to a Youth Organization whose programs, projects, scope, and memberships are in at least three (3) provinces of the BARMM with at least a membership in the mainland and the island provinces.
 - ii. **Provincial YO** refers to a Youth Organization whose programs, projects, scope, and memberships are in at least two (2) cities/municipalities of a province in BARMM.
 - iii. **City/Municipal YO** refers to a Youth Organization whose major programs, projects, scope, and memberships are in at least two (2) barangays in a City/Municipality in BARMM.
 - iv. **Barangay or Community-Based YO** refers to a Youth Organization whose programs, projects, scope, and memberships are only in a particular community or barangay in BARMM.

ARTICLE II

QUALIFICATIONS FOR CERTIFICATION

SECTION 1. Qualifications. All Youth Organization (YO) applying for certification must possess:



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a. a minimum membership of fifty (50) who are registered voters in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM);

b. a track record of advocacy proven through a minimum of three (3) verifiable projects, activities, or initiatives addressing the rights and welfare of the youth in the BARMM, or at least three (3) of its members having individual track records of the same.

SECTION 2. Documentary Requirements. Applicant must submit the following:

- a. Duly accomplished and Notarized Application Form containing the following:
- i. Full name of the youth sectoral organization;
 - ii. Principal place of business and postal address for election purposes
 - iii. Official e-mail address and contact number;
 - iv. Names and addresses of its officers;
 - v. The total number of its members, which must be at least fifty (50);
- b. Constitution and by-laws;
- c. Organizational Structure;
- d. Notarized list of its members;
- e. Track record of advocacy proven through a minimum of three (3) verifiable projects, activities, or initiatives addressing the rights and welfare of the youth in the BARMM, or at least three (3) of its members having individual track records of the same; and
- f. Platform of government, anchored on its sectoral advocacies.

ARTICLE III

CERTIFICATION PROCESS

SECTION 1. Manner of Submission. The application for certification and all necessary documents shall be submitted through any of the following means:

- a. Personal submission with any of the Commission's office;
- b. Via registered mail or accredited courier, with return receipt requested, addressed to: [certification@byc.bangsamoro.gov.ph];
- c. Via official e-mail of the Commission: [certification@byc.bangsamoro.gov.ph]



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A copy of the application and its supporting documents shall also be sent to the Office of the Chief Minister via email at [cos@bangsamoro.gov.ph].

Submission via e-mail shall observe the following format:

To: [certification@byc.bangsamoro.gov.ph]

Cc: [cos@bangsamoro.gov.ph]

From: [Applicant's official e-mail address]

Subject: Application for Certification [Full name of the Applicant Organization]

Example:

To: [certification@byc.bangsamoro.gov.ph]

Cc: [cos@bangsamoro.gov.ph]

From: xyzipo@gmail.com

Subject: Application for Certification XYZ Youth Organization

An e-mail shall contain only electronic documents pertaining to one Applicant and its application for certification. All the necessary requirements must be sent in the same e-mail.

Documents submitted via e-mail must be in PDF format and saved separately, and separately attached to the e-mail. The filename must correspond to the document title.

Example:



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Application Form must have a file name "Application Form.pdf"

Organization Structure must have a file name "Organization Structure.pdf"

The Applicant must submit the hard copies, which must be the exact copy of its electronic submission, via registered mail or accredited courier to the Commission within forty-eight (48) hours from receipt of the Notice of Completeness of Documents.

SECTION 2. Notice of Receipt. The Commission shall issue a Notice of Receipt upon receipt of the application form and documentary requirements. If the application is filed personally, it shall be stamped received by the officer in charge. If the application is filed through registered mail, accredited courier or e-mail, a Notice of Receipt shall be sent through e-mail and text message to the applicant immediately upon receipt.

SECTION 3. Notice of Completeness of Documents/Deficiency. The Commission shall review the application form and its accompanying documentary requirements within three (3) working days from the date of receipt.

If the documents are complete and duly executed, the applicant shall be issued a Notice of Completeness of Documents through e-mail and text message.

In case of deficiency in the application and other documentary requirements, the Commission shall issue a Notice of Deficiency.

SECTION 4. Content of the Notice of Deficiency. The notice shall state:

- a. the basis for it, such as a discrepancy in the Application for Certification of the applicant or the lacking requirement in its application, and
- b. the period within which the applicant must comply. Failure of the applicant to comply within the given period shall result in the cancellation of its application for certification.

SECTION 5. Evaluation. Upon issuance of Notice of Completeness of Documents, the Commission shall evaluate the applications for certification. It may adopt reasonable means to ascertain authenticity and veracity, which includes:

- a. the assessment of the petition and documentary requirements in accordance with Section 2 of Article II of this guideline;
- b. verify track record in promoting the interests and welfare of the youth sector within BARMM; and
- c. verification of authenticity of submitted documents.



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If the Commission fails to act within a period of fifteen (15) days from the receipt of the Notice of Completeness of Documents, application is deemed denied.

SECTION 6. Certification. Applicant with approved certification application shall be issued a YO Certificate.

The certificate shall contain the following:

- a. Certificate number;
- b. Name and principal address of the YO;
- c. Date of the certification and the period of its validity;
- d. Name and signature of the Chairperson of the Commission;
- e. BYC seal; and
- f. Terms of use.

Applicants with disapproved application shall be issued a Notice of Disapproval, which shall be signed by the Chairperson of the Commission and shall indicate all the necessary information or the grounds for the disapproval.

SECTION 7. Grounds for Disapproval. The following shall be the grounds for disapproval of the application for certification:

- a. Any material misrepresentation in the Application Form;
- b. Failure of the YO to substantiate its track record;
- c. Submission of any falsified or fabricated documents; and
- d. Such other justifiable grounds, as may be determined by the Commission En Banc.

SECTION 8. Notice of Disapproval. A disapproved application shall be issued a Notice of Disapproval which shall indicate the grounds for its disapproval.

ARTICLE IV

REPORTORIAL REQUIREMENT

SECTION 1. Reportorial Requirements. CYOs shall submit to the Commission an annual accomplishment report on their operations and activities pertaining to



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their advocacies for the YO. The Commission may likewise require them to submit such other reports as may be lawful and necessary.

ARTICLE V

REVOCATION OF CERTIFICATION

SECTION 1. *Revocation of Certification.* The Commission may *motu proprio* or upon receipt of a verified complaint, initiate the revocation of a certification issued to a YO.

SECTION 2. *Grounds for revocation.* The following shall be grounds for the revocation of a certification:

- a. Failure to comply with any of the reportorial requirements as provided in this Guidelines.
- b. Misrepresentation or falsification in the Application for Certification or in any of the required documents under this Guidelines.
- c. Subsequent discovery of any of the grounds for disqualification or disapproval of the application for certification.

SECTION 3. *Procedure for Revocation of Certification.* The following procedure shall be observed in cases of revocation for certification:

- a. When the Commission *motu proprio* initiates revocation proceedings, or within 3 days upon receipt of a verified complaint, it shall issue an order of show cause within a non-extendible period of five (5) days from receipt why the latter's certification shall not be revoked. Failure to file an Answer shall be considered as a waiver thereof, and the Commission, within fifteen (15) days, shall decide thereon based on available records.
- b. Upon receipt of the YO's Answer, the Commission shall review the facts as presented and evidence provided. It shall resolve within thirty (30) days whether or not to revoke the certification. The decision of the Commission shall state the grounds for revocation.
- c. In no case may revocation proceedings be initiated against any CYO twelve (12) months prior to a parliamentary election.

ARTICLE VI

WITHDRAWAL OF CERTIFICATION

SECTION 1. *Voluntary withdrawal of certification.* Any CYO may voluntarily withdraw its certification through a formal notice to the Bangsamoro Youth Commission.



ARTICLE VII

MOTION FOR RECONSIDERATION

SECTION 1. *Who may file.* The following may file a motion for reconsideration within the prescribed period:

- a. A YO with disapproved certification application;
- b. A YO whose certification has been revoked; and
- c. A YO whose application has not been acted upon by the Commission after the lapse of fifteen (15) days from the issuance of the Notice of Completeness of Documents.

SECTION 2. *Period for Filing.* A motion for reconsideration must be filed within five (5) days from the YO's receipt of the notice of disapproval of its certification application or the resolution revoking its certification or from the lapse of the 15-day period after the issuance of the Notice of Completeness of Documents.

Section 3. *Contents of the Motion.* The Motion for Reconsideration shall contain the following:

- a. Legal and/or factual ground/s relied upon by the YO;
- b. Copy of the Decision or Resolution;
- c. Contact information of the YO (landline, mobile, email address, etc.); and
- d. Such other supporting affidavits and documents necessary to support the ground/s relied upon in filing the motion.

Section 4. *Resolution of the Motion.* The Commission shall resolve the motion for reconsideration within fifteen (15) days from receipt thereof.

In the event that the motion is resolved in favor of the YO, the Commission shall issue the corresponding certificate to the applicant and nullify the order of disapproval or revocation of certification.

A resolution denying the motion shall be final and executory.

ARTICLE VIII

APPEAL

Sec. 1. *Appeal.* The decision of the Commission Proper on a Motion for Reconsideration shall be final and executory unless the Applicant makes a timely appeal with the Office of the Chief Minister within five (5) working days upon receipt of such decision.



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In case of inaction by the Commission, appeal may be taken to the Office of the Chief Minister within five (5) days after the lapse of fifteen (15) days for the Commission to resolve the Motion for Reconsideration.

Sec. 2. Appeal, how taken. The appeal shall be taken by filing a Notice of Appeal with the Office of the Chief Minister, with proof of service of a copy thereof to the Commission and the affected parties.

ARTICLE IX

FINAL PROVISIONS

Sec. 1. Database of Certified Youth Organizations. The Commission shall maintain a comprehensive database of certified YOs. It shall submit a certified list of certified YOs to the Bangsamoro Election Office (BEO) and the Bangsamoro Parliament at least ten (10) months before the next parliamentary election.

Sec. 2. Data Privacy. The Commission shall ensure that all submitted documents and the information contained therein are processed according to their specified and legitimate purpose, and in a manner that is transparent, adequate, relevant, suitable, and necessary.

It shall take the appropriate measures to ensure that all collected and processed data are protected against accidental or unlawful destruction, alteration, disclosure, and any other unlawful processing.

Sec. 3. Separability Clause. If any part or provision of this Guidelines is declared invalid or contradicts the Bangsamoro Electoral Code, the other provisions shall remain valid and effective.

Sec. 4. Amendment. Any amendments hereof shall be made through a resolution by the CP, to be submitted, deliberated, and approved by the Bangsamoro Parliament Committee on Rules.

Sec. 5. Effectivity. These Guidelines shall take effect immediately after its publication in the Bangsamoro Official Gazette or in any newspaper of regional circulation.

These guidelines shall take effect immediately following its publication in the BYC's website and social media pages.

RESOLVED FINALLY, that copies of this resolution be provided to the concerned instrumentalities for their reference.

ADOPTED this 13th day of May 2024 in Cotabato City.



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
BANGSAMORO YOUTH COMMISSION



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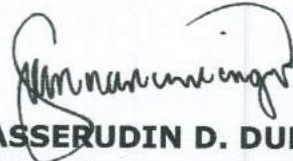

MARJANIE S. MACASALONG

Chairperson

Commissioner representing Lanao del
Sur, including Marawi City


HAMDIE I. TANJIL

Commissioner representing Basilan,
including Lamitan City


NASSERUDIN D. DUNDING

Commissioner representing
Maguindanao, including Cotabato City
and the 63 Special Geographic Areas


MOHAMMAD FAIZAL S. ALIH

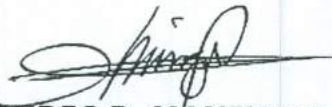
Commissioner representing Sulu


PRATIMA SABAL-SAMSARAJI

Commissioner representing Tawi-Tawi


JONA MAE B. BIÑAS

ex-officio Commissioner representing
Settler Communities


ANDIC B. MANINGULA

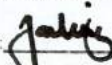
ex-officio Commissioner representing
Non-Moro Indigenous Peoples

VOTED IN FAVOR: 6
VOTED AGAINST: NONE
ABSTAINED: NONE

The acting head of the Secretariat to the Commission Proper as undersigned
attesting witness, do hereby affirm that the foregoing resolution was approved
by the Commission Proper.

Attested by:


SETTIE IVY C. AMPATUAN
Youth Development Officer IV

REPUBLIC OF THE PHILIPPINES BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO BANGSAMORO YOUTH COMMISSION	
RELEASED	
Signature: 	Date: 21 MAY 2024
Name: Nur-ain D. Abbas	Time: 11:00 am

