



Bangko Sentral ng Pilipinas

MAYNILA, PILIPINAS

Supervision and Examination Sector
Office of the Deputy Governor

CIRCULAR LETTER

Series of 2002

To –

All Banks and NBQBs

For purposes of reporting either through CC: Mail or in diskette form, the new schedules required under Circular Letter dated May 15, 2002, attached for your ready reference are the data structures and data file name (Annexes 1 to 5) of subject reports:

Bank Group	Schedule No.	File Name	Reference
A. Schedule of Loan Portfolio and Other Accommodations			
1. Commercial Banks	2.1	SCH21.DBF	Annex 1
2. Thrift Banks	2B.1	TBSCH2B1.DBF	Annex 2
3. Rural Banks	2.1	CSOCS21.DBF	Annex 3
B. Schedule of Loans/Receivables/Trading Account Securities-Loans and Underwritten Debt Securities			
1. Investment Houses with QB	2.1	IHSCH21.PRN	Annex 4
C. Schedule of Loans/Receivables/Trading Accounts Securities-Loans			
1. Financing Companies with QB	2.1	FCSCH21.PRN	Annex 5
D. Schedule of Trading Account Securities-Investments, Available for Sale Securities and Investments in Bonds and Other Debt Instruments			
1. Commercial Banks	3.B	SCH3B.DBF	Annex 1
E. Schedule of Trading Account Securities-Investments and Investments in Bonds and Other Debt Instruments			
1. Thrift Banks	2C.1	SCH2C1.DBF	Annex 2
F. Schedule of Investments in Bonds and Other Debt Instruments			
1. Rural Banks	3.1	CSOCS31.DBF	Annex 3
G. Schedule of Underwritten Securities, TAS-Investments, Available for Sale Securities and Investments in Bonds and Other Debt Instruments			
1. Investment Houses with QB	2.1	IHIBODI.PRN	Annex 4
H. Schedule of Trading Account Securities-Investments, Available for Sale Securities and Investments in Bonds and Other Debt Instruments			
1. Financing Companies with QB	2.1	FCIBODI.PRN	Annex 5

For compliance.


ALBERTO V. REYES
Deputy Governor

May 31, 2002

Commercial Banks Data Structure

Schedule of Loan Portfolio and Other Accommodations (Borrowings of Local Government Units) File Name: SCH21.DBF

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A		
SCHNO	Schedule Number	3	A		2.1
RECNO	Record Number	3	N	0	Record Nos. 01 – 310
AMT1	Peso Accounts	15	N	0	
AMT2	FCDU Accts-In US\$	15	N	0	
AMT3	FCDU Accts-Peso Equiv.	15	N	0	
DESC	Name of Borrowing LGUs	25	A		Record Nos. 01-099; 101-199; 201-299

Schedule of Trading Account Securities-Investments, Available for Sale Securities And Investments in Bonds and Other Debt Instruments (Government Issue-Local Government) File Name: SCH3B.DBF

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A	0	
SCHNO	Schedule Number	3	A	0	3B
RECNO	Record Number	3	N	0	Record Nos. 01 – 620
AMT1	Amount	15	N	0	
DESC	Name of Issuing LGUs	25	A		Record Nos. 01-99; 101-199; 202-299; 301-399; 402-499; 501-599

Thrift Banks Data Structure

Schedule of Loan Portfolio and Other Accommodations (Borrowings of Local Government Units) File Name: TBSCH2B1.DBF

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A	0	
SCHNO	Schedule Number	3	A	0	2B.1
RECNO	Record Number	3	N	0	Record Nos. 01 -310
AMT1	Peso Accounts	15	N	0	
AMT2	FCDU Accts-In US\$	15	N	0	
AMT3	FCDU Accts-Peso Equiv.	15	N	0	
DESC	Name of Borrowing LGUs	25	A		Record Nos. 01-099; 101-199; 201-299

Schedule of Trading Account Securities-Investments and Investments in Bonds and Other Debt Instruments (Government Issue-Local Government) File Name: SCH2C1.DBF

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A	0	
SCHNO	Schedule Number	3	A	0	2C1
RECNO	Record Number	3	N	0	Record Nos. 01 -620
AMT1	Amount	15	N	0	
DESC	Name of Issuing LGUs	25	A		Record Nos. 01-99; 101 -199; 202-299; 301-399; 402-499; 501-599

Rural Banks Data Structure

Schedule of Loan Portfolio and Other Accommodations (Borrowings of Local Government Units) File Name: CSOCS21.DBF

Field Name	Field	Length	Type	DP	Validation Rule/Remarks
REFDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BANK	Bank Code	6	N	0	First two (2) bytes = 04 for Rural Banks. Inquire from SRSO for your assigned code.
BRANCH	Branch Code	5	N		Value is 99999 for consolidated data
RECNO	Record Number	3	N	0	Valid Values are from 01-310
AMT1	Peso Accounts	15	N	0	
AMT2	FCDU Accts-In US\$	15	N	0	
AMT3	FCDU Accts-Peso Equiv.	15	N	0	
DESC	Name of Borrowing LGUs	25	A		Valid Values are from 01-099; 101-199; 201-299

Schedule of Investments in Bonds and Other Debt Instruments (Government Issue-Local Government) File Name: CSOCS31.DBF

Field Name	Field	Length	Type	DP	Validation Rule/Remarks
REFDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BANK	Bank Code	6	N	0	First two (2) bytes = 04 for rural banks. Your assigned bank code. Inquire from SRSO for your assigned code.
BRANCH	Branch Code	5	N		Value is 99999 for consolidated data.
RECNO	Record Number	3	N	0	Valid value are from 01 - 620
AMT1	Amount	15	N	0	
DESC	Name of Issuing LGUs	25	A		Valid values are from 01-99; 101 -199; 202-299; 301-399; 402-499; 501-599

**Investment Houses with QB
Data Structure
Schedule of Loans/Receivables, Trading Account Securities and
Underwritten Debt Securities
(Borrowings of Local Government Units)**

File Name: IHSCH21.PRN

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A		
SCHNO	Schedule Number	3	A		2.1
RECNO	Record Number	3	N	0	Record Nos. 01 –310
AMT1	Peso Accounts	15	N	0	
AMT2	FCDU Accts-In US\$	15	N	0	
AMT3	FCDU Accts-Peso Equiv.	15	N	0	
DESC	Name of Borrowing LGUs	25	A		Record Nos. 01-099; 101-199; 201-299

**Schedule of Underwritten Securities, TAS-Investments, Available for Sale
Securities and Investments in Bonds and Other Debt Instruments
(Government Issue-Local Government)**

File Name: IHIBODI.PRN

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A		
SCHNO	Schedule Number	3	A		2.1
RECNO	Record Number	3	N	0	Record Nos. 01 –620
AMT1	Amount	15	N	0	
DESC	Name of Issuing LGUs	25	A		Record Nos. 01-99; 101 –199; 202-299; 301-399; 402-499; 501-599

Financing Companies with QB Data Structure

Schedule of Loans/Receivables and Trading Account Securities-Loans (Borrowings of Local Government Units)

File Name: FCSCH21.PRN

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A		
SCHNO	Schedule Number	3	A		2.1
RECNO	Record Number	3	N	0	Record Numbers 01 – 310
AMT1	Peso Accounts	15	N	0	
AMT2	FCDU Accts-In US\$	15	N	0	
AMT3	FCDU Accts-Peso Equiv.	15	N	0	
DESC	Name of Borrowing LGUs	25	A		Record Nos. 01-099; 101-199; 201-299

Schedule of Trading Account Securities-Investments, Available for Sale Securities and Investments in Bonds and Other Debt Instruments (Government Issue-Local Government)

File Name: FCIBODI.PRN

Field Name	Description	Length	Type	DP	Value
TRDATE	Reference Date	8	N	0	End-of-Month Date in the CCYYMMDD format. Ex. 20020331 for March 31, 2002
BKCODE	Entity Code	4	N	0	Your assigned bank code. Inquire from SRSO for your assigned code.
FORMNO	Form Number	5	A		
SCHNO	Schedule Number	3	A		2.1
RECNO	Record Number	3	N	0	Record Nos. 01 – 620
AMT1	Amount	15	N	0	
DESC	Name of Issuing LGUs	25	A		Record Nos. 01-99; 101 – 199; 202-299; 301-399; 402-499; 501-599