



I-GAMING LICENSING & REGULATION GROUP
Electronic Gaming Licensing Department

MEMORANDUM

February 9, 2026

TO : **ALL GAMING SYSTEM ADMINISTRATORS (GSA)**
ALL GAME CONTENT PROVIDERS (GCP)

FROM : **THE OFFICER-IN-CHARGE**

SUBJECT : **MIGRATION TO NEW ONEDRIVE REPOSITORY FOR GAME-RELATED APPLICATIONS AND GAME DEPLOYMENT OF CURRENTLY IMPLEMENTED GAMES**

This refers to the implementation of a new procedure for the submission and processing of game-related requests for approval.

In line with the Department's efforts to streamline document handling/verification, ensure proper access control, and improve monitoring of submissions, please be informed of the following guidelines:

1. Closure of Existing OneDrive Repository

The existing OneDrive repository currently used for the submission of game-related documents shall only be accessible until February 16, 2026.

2. Creation of a New OneDrive Repository

A new OneDrive repository shall be created and shall be used exclusively for the following:

- a) New applications or requests for approval, specifically for submissions under EG Form No. 9 (New System, Game and/or Machine Request and Approval Form)
- b) Proposed Game List and Parameter Settings for the existing EGLD-approved games to be deployed in GSA's Electronic Gaming System (EGS) and Online Gaming Platform (OGP).
- c) Other documentary requirements for the above items a and b.

Other EGLD game or system-related request forms and correspondences shall be submitted only via eGaming_Policy@pagcor.ph by the authorized representative(s) of the Requesting Party.

3. Folder Structure

- a) The new OneDrive repository shall contain a designated folder for each for the following:
- i. New Applications or Requests for approval
 - ii. Deployment of approved games

Notes:

- Under the New Applications or Requests for Approval Folder and Deployment of Approved Games, the file name for the creation of folder per Game Content Provider (GCP) should be in accordance with the prescribed format: **DATE APPLIED_GCP_(NUMBER OF GAMES)**.

Example:

MM-DD-YY_JILI_(10 GAMES)

- Games submitted for new applications or requests for approval should not be listed in the list of EGLD-approved games.
- Games submitted for new applications or requests for approval and games for deployment shall be uploaded to the respective folders. Re-uploading of previously submitted applications or requests for approval is not allowed. The proposed games parameters must conform to the prescribed format:
 - Annex A - New Applications or Requests for approval
 - Annex B – Deployment of Approved Games
- The submission of proposed game parameters must conform to the prescribed format set forth in Annex A and B. Any column that is not applicable should be left blank.

4. Access Control

Access to the new OneDrive repository shall be limited to authorized personnel of the requesting PAGCOR-accredited entity only. The GSA/GCP shall submit its updated EG 1310 (Authorized Signatory with Specimen Signature and Contact Information) via eGaming_Policy@pagcor.ph, for any request for access.

5. Authorized Email Correspondence

All official email communications and submissions of game-related requests for approval must be signed and sent only by the duly authorized representatives, strictly in compliance with the requirements of the EG 1310 (Authorized Signatory with Specimen Signature and Contact Information) submitted to PAGCOR.

For guidance and strict compliance.

Thank you.


JESSA MARIZ R. FERNANDEZ

ANNEX A

NEW GAMES REQUEST FOR APPROVAL

GAME CONTENT PROVIDER: _____

[illegible]

ANNEX B

GAMES FOR DEPLOYMENT

GAME CONTENT PROVIDER: _____

NO.	GAME NAME / SPORTS / MARKETS	GAME OFFERING	GAME ID / TABLE ID	GAME VERSION	MINIMUM BET	MAXIMUM BET
1.						
2.						
3.						