

	ELECTRONIC GAMING MACHINE SHUTDOWN NOTIFICATION FORM	Page No.	Page 1 of 3
		Form No.	GLDD - 999
		Revision No.	6
		Effectivity	Aug. 20, 2025

CRM FORM NO. 66

Use this form to notify the PAGCOR Monitoring Team (PMT) of any instance involving electronic gaming machine (EGM) shutdown. Please accomplish this form by providing correct and complete information. The Licensee shall submit this form to the PMT prior to implementation.

Licensee : _____
 Casino Location : _____ Date : _____
 Date of Implementation : _____

SECTION A: DETAILS OF EGM SHUTDOWN (TO BE PROVIDED BY LICENSEE)

Please be informed of EGM shutdown in the casino with details as follows:

☐ **Out of Service** (pls. fill up Section A) ☐ **Power Down** (pls. fill up Sections A & B)

Location (Area/Zone)	SM No.	Manufacturer	Game Theme	Serial No.	PAGCOR Tag No.

(Note: Please use additional sheet/s if the space provided above is not sufficient.)

Reason for EGM Shutdown : _____

SECTION B: OPERATION OF EGMs (TO BE PROVIDED BY LICENSEE)

Re-launching of the following EGMs into operation in the casino as detailed below:

SM NO.	SERIAL NO.	TYPE (Link/SA)	Game Theme	PAGCOR Tag No.	Location in the Casino

(Note: Please use additional sheet/s if the space provided above is not sufficient.)

Re-launching date: _____

This is to certify that the functionality test conducted on the above EGMs yielded favorable results.

 Signature over Printed Name
 (PMT Representative)

 Date

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We confirm and undertake to do the following:

- A manual meter reading shall be conducted by the Licensee together with the PMT before EGM shutdown.
- A functionality test shall be conducted on the EGMs in order to ensure that actual machine settings will reflect the approved parameter settings and EGM transactions are captured by the Casino Management System. Functionality test shall be conducted based on a checklist which shall be prepared by the Licensee. The results of the functionality test should be favorable prior to commercial operation of the EGMs.
- In the event that the EGM shutdown is emergency in nature, machine meter values prior to shutdown shall be derived from the casino management system. Once power has been restored, manual meter reading shall be conducted. Thereafter, a functionality test shall also be conducted to ensure that the EGM's current machine configurations and EGM transactions are captured by the casino management system. Said functionality test shall be based on a checklist which shall be prepared by the Licensee. Functionality test results should be favorable prior to commercial operation of the EGMs.
- The abovementioned undertaking shall be carried out in close coordination with the Compliance Monitoring and Enforcement Department – Integrated Resorts and the PMT.

Name of Requestor: _____ **Position Title :** _____

Signature : _____ **Date:** _____

SECTION C: SUBMISSION INSTRUCTIONS

Once Section A / A and B is completed, please submit this form to PMT. Hard copies may be submitted directly to the PMT office.

If submission of this notification form is done thru e-mail, the Licensee should ensure that the email has been duly received and acknowledged by PMT. The Licensee shall be notified by PMT also thru e-mail confirming receipt of this form. If no e-mail confirmation is received from PMT, the Licensee should submit the hard copy directly to PMT.

SECTION D: ACKNOWLEDGEMENT OF NOTIFICATION (TO BE FILLED OUT BY PMT)

☐ RECEIVED

By: Printed Name: _____ Signature: _____
Position Title: _____ Date and Time: _____

Upon accomplishment of Section D of this Electronic Gaming Machine Shutdown Notification Form, the PMT shall submit this form to GLDD via the PAGCOR Enterprise Content Management System (ECMS) which may be accessed through the following URL: www.ecms.pagcor.ph.

If submission of this form is done through the ECMS, an e-mail notification confirming receipt shall be received. The status of the application can be viewed and monitored through the online account created using the same system. Operator can also download and print the acknowledgment generated as proof of submission.

If no e-mail notification is received, the Operator may inquire from the Gaming Licensing & Development Department through the contact details:

Tel. No. (+632)8522-0299/8522-1357/8522-1324 (Local 1148)

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SECTION E: GLDD'S ACKNOWLEDGEMENT RECEIPT (TO BE FILLED OUT BY GLDD)

☐ RECEIVED with REFERENCE NO. _____

By: Printed Name: _____ Signature: _____
Position Title: _____ Date and Time: _____