



BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE DEPUTY GOVERNOR
Monetary Stability Sector

MEMORANDUM NO. M-2015-012

To : **ALL UNIVERSAL/COMMERCIAL AND THRIFT BANKS**

Subject : **Enhancement of the FX Form I/IA
Report - Consolidated Foreign Exchange (FX)
Assets and Liabilities**

In an effort to address banks' concerns on maintaining DOS-based Personal Computers (PCs) for the purpose of reporting FX Form I and FX Form IA (hereinafter referred to as the Reports), banks will be allowed to submit reports in Comma-Separated Values (CSV) file format effective 6 April 2015.

The following guidelines on the electronic submission of the reports shall be observed:

1. Beginning report week-ending 10 April 2015, banks shall submit the Reports either in CSV file format or Data Base File (DBF) format to give flexibility to the banks in the preparation of the reports.
2. The BSP-prescribed file structure which shall serve as the banks' guide in creating their CSV Report file are specified in Annexes A and B. A soft copy may be requested from the BSP-Department of Economic Statistics (DES), International Transactions Reporting System (ITRS) Group.
3. The CSV (GLFX.CSV) or DBF (GLFX.DBF) file of the reports shall be electronically submitted to the following email addresses:

E-Mail Address	Type of Reporting Bank
der-bopirg@bsp.gov.ph	Universal/Commercial Banks (U/KBs)
der-itrs@bsp.gov.ph	Thrift Banks (TBs)

4. Banks may opt to continue using the existing Data Delivery Facility (DDF) operating on a DOS-based platform. However, since the DDF system is for future retirement due to the obsolescence of the DOS machine, the BSP shall no longer accept requests for installation of the said system.

5. The same existing penalties for late and/or incomplete/erroneous reporting prescribed under Section 103—Fines and Penalties of the Manual of Regulations on Foreign Exchange (FX) Transactions shall continue to apply for the FX Form I/IA reports, regardless of the reporting format used.

For compliance.



DIWA C. GUINIGUNDO
Deputy Governor

Date: 4 March 2015

Attachments:

**Annex A: Guidelines on the creation of the CSV Report File for FX Form I
(Universal/Commercial Banks)**

**Annex B: Guidelines on the creation of the CSV Report File for FX Form IA
(Thrift Banks)**

1. Population of report data in the CSV report file shall follow the guidelines as described in the “Manual of Instructions” of the FX-Form 1 Report (Revised 2006).
2. The first record must contain the FIELD NAMES as defined and in the same order as specified in this document.

Date – All date values must follow the format yyyyMMDD (e.g. 20140901).

Numeric – All numeric values must be unformatted (e.g. 100000.25, 1032, 0.001321)

Character – All character values must be enclosed in double quotation marks (e.g. "Juan T. Dela Cruz", "000-901-155-322", "Pedro's Hardware Supply")

CSV FILE STRUCTURE FOR DES REPORT:

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ANNEX A

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ANNEX A

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	MAIN REPORT	SCHEDULE												
						1	2	3	4	5	6	7	8	9	10	11	12	13
18	NAME	Character(35)	Name of counterparty.															
19	BENEF	Character(35)	Name of beneficiary.							X								
20	REMIT	Character(35)	Name of remitter.							X								
21	INVESTE	Character(35)	Name of investee.								X							
22	TYPE1	Numeric(1)	Type of investee.	1 - Bank 2 - Non-bank							X							
23	INVESTOR	Character(35)	Name of investor.								X							
24	TYPE2	Numeric(1)	Type of investor.	1 - Bank 2 - Non-bank							X							
25	SECURITY	Character(35)	Name of securities issuer.								X							
26	TYPE	Numeric(1)	Counterparty type.														X	
27	DDATE	Numeric(8)	Deal date.	Format: YYYYMMDD			X										X	
28	DLCODE	Numeric(1)	Dealing code.	1 - With Philippine Dealing System (PDS) 2 - Outside PDS			X										X	
29	PURCODE	Numeric(1)	N/A	N/A														
30	XPRTCODE	Numeric(10)	Exporter code.	Refer to BSP supplied reference file for exporter codes.									X					
31	PAYMODE	Numeric(1)	Mode of payment.	1 - Letter of Credit (LC) 2 - Documents Against Payment (DP) 3 - Document Against Acceptance (DA) 4 - Open Account (OA) 5 - Direct Remittance 9 - Others									X		X	X		
32	FEECODE	Numeric(1)	N/A	N/A														
33	COMMCODE	Numeric(7)	Number of transactions.							X								
34	STATCODE	Numeric(1)	Import status code.	2 - Amendment											X			

ANNEX A

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ANNEX A

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FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	MAIN REPORT	SCHEDULE													
						1	2	3	4	5	6	7	9	10	11	12	14*		
70	TOTAMT	Numeric(15,2)	Total amount in US\$ equivalent.																X
71	EXCHRATE	Numeric(15,2)	Exchange rate.																
72	XRATE1	Numeric(11,6)	JPY exchange rate.	Exchange rate values for both book codes (1-Regular, 2-FCDU) must be provided.		X													X
73	XRATE2	Numeric(11,6)	DEM exchange rate.																X
74	XRATE3	Numeric(11,6)	CHF exchange rate.																X
75	XRATE4	Numeric(11,6)	GBP exchange rate.																X
76	XRATE5	Numeric(11,6)	EUR exchange rate.																X
77	XRATE6	Numeric(11,6)	CAD exchange rate.																X
78	XRATE7	Numeric(11,6)	AUD exchange rate.																X
79	XRATE8	Numeric(11,6)	SGD exchange rate.																X

*Schedule 14 - For SDC

CSV FILE STRUCTURE FOR SDC REPORT:

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	SCHEDULE		
					8	13	15
1	BANKCODE	Numeric(6,0)	Bank code of reporting bank.	This is a BSP provided bank code.	X	X	X
2	REFDATE	Numeric(8,0)	Reference date of report.	Format: yyyyMMDD	X	X	X
3	FORMNO	Character(5)	Report schedule number.	For "Main Report", value is "TRD00". For "Schedules", value is equal to the schedule number (e.g. Schedule 1 = "TRD01", Schedule 2 = "TRD02", etc.)	X	X	X
4	BOOKCODE	Numeric(1)	Book code.	1 - Regular 2 - FCDU	X		
5	TRANCDE	Numeric(3)	Transaction code.	Refer to BSP supplied	X		

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	SCHEDULE	
					8	13
				reference file for transaction codes.		
6	PARTY	Character(35)	Counterparty.		X	
7	TRNSID	Character(1)	Transaction ID	O - Outright S - One end	X	
8	SVLDTE	Numeric(8)	Spot value date.	Format: yyyyMMDD	X	
9	RATE1	Numeric(11,6)	Spot exchange rate.		X	
10	FVLDTE	Numeric(8)	Forward value date.	Format: yyyyMMDD	X	
11	RATE2	Numeric(11,6)	Forward exchange rate.		X	
12	CURCD1	Character(3)	Currency code: - Bought (Schedule 8) - Others 1 (Schedule 13)	Refer to BSP supplied reference file for currency codes.	X	
13	AMTBT	Numeric(15,2)	Amount bought.		X	
14	CURCD2	Character(3)	Currency code: - Sold (Schedule 8) - Others 2 (Schedule 13)	Refer to BSP supplied reference file for currency codes.	X	
15	AMTSD	Numeric(15,2)	Amount sold.		X	
16	RECNO	Numeric(3)				X
17	AMTUSD	Numeric(15,2)	USD amount.	For RECNO = 50: USD Net FX Position. For RECNO = 60: US\$ equivalent of USD Net FX Position.		X
18	AMTJPY	Numeric(15,2)	JPY amount.	For RECNO = 50: JPY Net FX Position. For RECNO = 60: US\$ equivalent of JPY Net FX Position.		X
19	AMTDEM	Numeric(15,2)	DEM amount.	For RECNO = 50: DEM Net FX Position.		X

ANNEX A

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	SCHEDULE	
					8	13
20	AMTCHF	Numeric(15,2)	CHF amount.	For RECNO = 60: US\$ equivalent of DEM Net FX Position. For RECNO = 50: CHF Net FX Position. For RECNO = 60: US\$ equivalent of CHF Net FX Position.		X
21	AMTGBP	Numeric(15,2)	GBP amount.	For RECNO = 50: GBP Net FX Position. For RECNO = 60: US\$ equivalent of GBP Net FX Position.		X
22	AMTEUR	Numeric(15,2)	EUR amount.	For RECNO = 50: EUR Net FX Position. For RECNO = 60: US\$ equivalent of EUR Net FX Position.		X
23	AMTOC1	Numeric(15,2)	Other currency 1 amount in US\$ equivalent.	For RECNO = 50: Other currency 1 Net FX Position. For RECNO = 60: US\$ equivalent of Other currency 1 Net FX Position.		X
24	AMTOC2	Numeric(15,2)	Other currency 2 amount in US\$ equivalent.	For RECNO = 50: Other currency 2 Net FX Position. For RECNO = 60: US\$ equivalent of Other currency 2 Net FX Position.		X
25	CURCD3	Character(3)	Other currency code 3.			X

ANNEX A

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	SCHEDULE	
					8	13
26	AMTOC3	Numeric(15,2)	Other currency 3 amount in US\$ equivalent.	For RECNO = 50: Other currency 3 Net FX Position. For RECNO = 60: US\$ equivalent of Other currency 3 Net FX Position.		X
27	AMTOTH	Numeric(15,2)	Amount of Other Currency (aside from currency code 1-3) in US\$ equivalent.	For RECNO = 50: Other currency (aside from currency code 1-3) Net FX Position. For RECNO = 60 US\$ equivalent of Other currency (aside from currency code 1-3) Net FX Position.		X
28	TOTAMT	Numeric(15,2)	Total amount in US\$ equivalent.	NOTE: For use ONLY on the following record numbers: For RECNO = 60: Total amount. For RECNO = 70: US\$ equivalent of unimpaired capital. For RECNO = 80: Ratio of Net FX Position to unimpaired capital.		X

1. Population of report data in the CSV report file shall follow the guidelines as described in the “Manual of Instructions” of the FX-Form 1A Report (Revised 2011).
2. The first record must contain the FIELD NAMES as defined and in the same order as specified in this document.

Date – All date values must follow the format yyyyMMDD (e.g. 20140901).

Numeric – All numeric values must be unformatted (e.g. 100000.25, 1032, 0.001321)

Character – All character values must be enclosed in double quotation marks (e.g. "Ju

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ANNEX B

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	MAIN REPORT	S C H E D U L E										
						1	2	3	4	5	6	7	8	9	10	11
6	TRANCDE	Numeric(3)	Transaction code.	Refer to BSP supplied reference file for transaction codes.			X	X	X	X	X	X		X		X
7	BNKCDE2	Numeric(12)	Counter-party bank code.	Refer to BSP supplied reference file for bank codes.			X	X	X	X	X	X				
8	CURRCDE	Character(3)	Transaction currency code.	Refer to BSP supplied reference file for currency codes.			X	X	X	X	X	X		X	X	X
9	BOOKCDE	Numeric(1)	Book code.	1 - Regular 2 - FCDU			X	X	X	X	X	X		X		X
10	DEBTCDE	Numeric(10)	Debtor code.	Refer to BSP supplied reference file for debtor codes.				X	X							
11	CREDCDE	Numeric(12)	Creditor code.	Refer to BSP supplied reference file for creditor codes.				X	X							
12	DESC40	Character(40)	Other miscellaneous services for Schedule 5. Transaction description for Schedule 7.							X		X				
13	CTRYCDE	Numeric(3)	Country code.	Refer to BSP supplied reference file for country codes.				X	X	X	X	X		X	X	X
14	BENEF	Character(35)	Name of beneficiary.							X						
15	REMIT	Character(35)	Name of remitter.							X						
16	INVESTE	Character(35)	Name of investee.								X					
17	TYPE1	Numeric(1)	Type of investee.	1 - Bank 2 - Non-bank							X					
18	INVESTOR	Character(35)	Name of investor.								X					

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ANNEX B

FIELD NO.	FIELD NAME	DATA TYPE	DESCRIPTION	REMARKS	MAIN REPORT	S C H E D U L E										
						1	2	3	4	5	6	7	8	9	10	11
30	DUEDE	Numeric(8)	Due date.	Format: yyyyMMDD											X	
31	LCBNKCODE	Numeric(12)	N/A	N/A												
32	AMTREG	Numeric(15,2)	FX Regular amount.		X											
33	AMTFCD	Numeric(15,2)	FCDU amount.		X											
34	AMTTOT	Numeric(15,2)	Total amount (Regular + FCDU).		X											
35	AMTDOLR	Numeric(15,2)	Amount in US\$ equivalent.				X	X		X	X	X	X	X	X	X
36	PRINORIG	Numeric(15,2)	Principal payment amount in original currency						X							
37	PRINDOLR	Numeric(15,2)	Principal payment amount in US\$ equivalent.					X								
38	AMTORIG	Numeric(15,2)	Amount in original currency.					X			X					
39	EXCHRATE	Numeric(15,2)	Exchange rate.				X									
40	DOCNO	Character(20)	Tax Identification Number (TIN): - Debtor (Schedule 3 & 4) - Beneficiary (Schedule 5) - Investee (Schedule 6) - Exporter (Schedule 9) - Importer (Schedule 10) - Importer (Schedule 11)					X	X	X	X			X	X	X
41	COMDES	Character(25)	Tax Identification Number (TIN): - Creditor (Schedule 3 & 4) - Remitter (Schedule 5) - Investor (Schedule 6)					X	X	X	X					
42	COMCDE	Numeric(8)	Number of transactions.							X						